

Heceta Water People's Utility District
87845 Hwy 101
Florence, OR 97439
June 16, 2026
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on June 16, 2026.

2. ROLL CALL

Directors: Wendy Rohner, Debby Todd, Vito Coviello, and Frank Spencer; Secretary of Record Brittany Hornung; General Manager Carl Neville, and Administrative Assistant Cindy Spinner, all present. Director David Goss was absent.

3. PUBLIC COMMENT

Director Rohner opened the public hearing for the HWPUD FY 2026-2027 Budget. No public comment.

4. APPROVAL OF MINUTES

ACTION: Director Spencer made a motion to accept the minutes of HWPUD Board of Director's meeting of May 19, 2026, as presented. Director Todd seconded the motion. Directors Rohner, Todd, Coviello, and Spencer voted aye. There were no nay votes.

5. PRESIDENT'S REPORT

President Rohner read a letter to the Board regarding GM Carl Neville contributions to the District.

6. FINANCIAL REPORT

a) Secretary Hornung reported that the District financials are good with everything coming in as expected. She did note that we are in the eleventh month of the fiscal year.

ACTION: President Rohner asked for a full vote to accept the financial report of May 2026, as presented. Directors Rohner, Todd, Coviello, and Spencer voted aye. There were no nay votes.

7. STAFF REPORT

GM Neville asked Operator Sawyer Larson to discuss the service line leak repaired on Parkside Drive. Operator Larson discussed Operator Jeremy Moore and GM Neville getting the call out for a leak on Parkside Drive. Operators Larson and Moore responded, shut down the main line and completed the repairs. President Rohner inquired how many homes did the shut down affect. Operator Sawyer said 20 homes. GM Neville discussed the poly was extremely brittle and needed to be replaced. Director Todd inquired if we have maps that show service lines. GM Neville stated we have maps covering about 80 percent of the District. President Rohner inquired about the amount of fire hydrants that need risers. GM Neville stated there are a few that are right at the ground and as Operator Greg Fisher is completing maintenance on fire hydrants, he identifies those that need risers. GM Neville discussed leak audits and the benefit of having a radio that allows us to pull a month's worth of activity on the meter. Operator Kyler Paselk discussed we had 11 confirmed leaks out of the 33 leak audits pulled in May.

8. UNFINISHED BUSINESS

a) 2026 COLA – GM Neville presented the 2026 COLA increase of a 2.7 percent based on the 2025 Consumer Price Index (CPI) effective July 1, 2026. He stated there was a change to one of the positions, shifting the first tier and adding 5 percent to the last tier, very comparable to other water districts. Director Spencer questioned the CPI as the federal rate is much higher today. GM Neville stated COLA is currently based on the previous year end CPI number rather than estimating the percentage in July.

ACTION: Director Todd made a motion to approve the 2026 COLA, as presented. Director Coviello seconded the motion. Directors Rohner, Todd, and Coviello, voted aye. Director Spencer voted nay.

- b) GM Job Description – GM Neville presented the updated job description for the General Manager. Director Todd inquired about grants being included. GM Neville stated he will ensure it is added under the financial section.

9. NEW BUSINESS

- a) Resolution 2026-03 – HWPUD FY 2026-27 Adopting Budget and Making Appropriations – President Rohner closed the public hearing.

ACTION: Director Spencer made a motion to approve Resolution 2026-03 to adopt the FY 2026-27 Budget, as presented. Director Todd seconded the motion. Directors Rohner, Todd, Coviello, and Spencer voted aye. There were no nay votes.

10. ITEMS NOT ON THE AGENDA

- a) GM Neville mentioned taking turns talking so recordings can accurately reflect the votes and discussions.
- b) Director Spencer introduced a potential Board Member for subdivision 2. GM Neville will reach out and discuss election and appointment procedures. Director Spencer will give official notice of resignation at the August Board meeting.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

- a) 2026 Board Elections – Dates for candidates to file July 7th thru August 18th

12. ADJOURNMENT

The meeting adjourned at 4:53 pm.