

Heceta Water People's Utility District
87845 Hwy 101
Florence, OR 97439
May 19, 2026
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on May 19, 2026.

2. ROLL CALL

Directors: Wendy Rohner, Debby Todd, Vito Coviello, Frank Spencer and David Goss; Secretary of Record Brittany Hornung; General Manager Carl Neville, and Administrative Assistant Cindy Spinner, all present.

3. PUBLIC COMMENT

Director Rohner opened the public hearing for the proposed rate and fee increase. No public comment.

4. APPROVAL OF MINUTES

ACTION: Director Coviello made a motion to accept the minutes of HWPUD Board of Director's meeting of April 21, 2026, as presented. Director Todd seconded the motion. Directors Rohner, Todd, Coviello, Spencer and Goss voted aye. There were no nay votes.

5. PRESIDENT'S REPORT

No president's report.

6. FINANCIAL REPORT

a) Secretary Hornung reported that the District financials are in good standing. She mentioned we have two months left before we close fiscal year end. Director Spencer inquired about why the General Fund is \$40 thousand less than last month. Secretary Hornung stated it was a transfer to the construction fund. President Rohner inquired if this is the last transfer to the construction fund. GM Neville stated we are expecting one more disbursement of \$30 thousand. President Rohner inquired as to the first payment for the new loan and what percentage will be the interest. GM Neville stated that the first payment will be in December with \$100 to principal and \$150 to interest in the beginning, lessening as the principal pays down over 30 years. Director Spencer asked if the increase in interest in investment is due to an increase in principal balance. Director Todd asked if the interest rate has increased. Secretary Hornung stated the interest increased due to increase in principal and the rate is currently 4%, down by .1 percent as of February.

ACTION: Director Spencer made a motion to accept the financial report of April 2026, as presented. Director Goss seconded the motion. Directors Rohner, Todd, Coviello, Spencer and Goss voted aye. There were no nay votes.

7. STAFF REPORT

GM Neville discussed the staff installing a service line on Sand Dune Park Drive to connect to a new meter. President Rohner commented that she really liked the picture of the staff working to get the line installed. GM Neville discussed renting a lift to get maintenance complete in replacing guide wires supporting the antenna that links the Treatment Plant to the Raw Water Pump Station. Director Spencer inquired if a special license is needed to operate the lift. GM Neville stated that special license is not required. Director Spencer inquired about increase in water production in April. GM Neville stated the month was dry.

8. UNFINISHED BUSINESS

a) Staffing – GM Neville discussed the previous month's announcement and presentation for a remote position. He is waiting on Board decision on accepting or not the new position. Director Goss stated with the salary adjusted for the potential of splitting the job can increase production and in the long term

would benefit the District. Director Spencer stated he sees the remote position being short term. President Rohner stated she sees the role of the new position paying for itself with focus on grants. Board directed GM Neville to discuss with attorney on hiring internal versus external for the GM position. Director Todd stated she is not in favor of a remote position. President Rohner's view of the new position with GM Neville in place, will continue in the District until such time GM Neville moves on. Director Goss stated that the Board has two options, hiring just a GM or splitting the job including salaries and job descriptions, with the latter being the path of least resistance: potentially costing more but less risking overall. The Board had lengthy discussions on options for splitting out the job duties between the GM and the new position. Director Spencer announced his plans to resign from the Board later this year.

9. NEW BUSINESS

- a) Adopt Resolution 2026-02-New Rates and Fees Schedule – President Rohner closed the public hearing. ACTION: Director Spencer made a motion to adopt Resolution 2026-02-New Rates and Fees Schedule, as presented. Director Todd seconded the motion. Directors Rohner, Todd, Coviello, Spencer and Goss voted aye. There were no nay votes.
- b) Appoint Budget Committee Members – Admin Spinner stated that Wade Davenport is moving out of the District and will no longer qualify as a Budget Committee Member. She introduced new members, Dan Armstrong and Robert Redfern to serve a three-year term from 2026 through 2029, if the Board approves their appointments. ACTION: Director Todd made a motion to appoint Dan Armstrong and Robert Redfern as Budget Committee Members serving a three-year term. Director Coviello seconded the motion. Directors Rohner, Todd, Coviello, Spencer and Goss voted aye. There were no nay votes.

10. ITEMS NOT ON THE AGENDA

No items not on the agenda.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

- a) 2026 COLA/Salary Survey
- b) 2026 Board Elections – Dates for candidates to file July 7th thru August 18th

12. ADJOURNMENT

The meeting adjourned at 5:15 pm.