

Heceta Water People's Utility District
87845 Hwy 101
Florence, OR 97439
January 20, 2026
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on January 20, 2026.

2. ROLL CALL

Directors: Wendy Rohner, Vito Coviello, Frank Spencer and David Goss; Budget Members: Lanson Moles, Jerry Ward and Karen Sievers; Secretary of Record Brittany Hornung; General Manager Carl Neville, Administrative Assistant Cindy Spinner and Operator Kyler Paselk, all present. Director Debby Todd, Budget Members: Wade Davenport and Alan Whiteside were absent.

3. PUBLIC COMMENT

No public comment.

4. MID-YEAR BUDGET REVIEW

Budget Officer GM Neville presented the six months of financials for FY 2025-26. He noted the Oregon Short Term Investment of \$1.1 million, resulting in \$25 thousand in interest. He discussed that water revenue collected is 60% of budget. He noted the District has paid 45% of personal services. He mentioned that materials and services are 38% with \$575,000 budgeted, and he mentioned that the District just purchased a trailer for \$8,700 that improved efficiencies and increased capacity of clearing brush around meters. He discussed debit service non-GO at 13%, and the construction fund at \$97%. Director Spencer inquired about the \$87 thousand paid in December, as the office and shop project was finished in late September. GM Neville stated it was the 5% of retention to ensure the entire project was complete. He discussed the SDC Improvement and Reimbursement funds at 42% collected, having most funds invested, earning \$18 thousand in interest from the Oregon Fund.

5. RECESS MEETING – President Rohner called for a 10-minute recess.

6. RETURN TO BOARD MEETING – President Rohner called for the meeting to order at 4:15 pm

7. APPROVAL OF MINUTES

ACTION: Director Goss made a motion to accept the minutes of HWPUD Board of Director's meeting of December 3, 2025, as presented. Director Coviello seconded the motion. Directors Rohner, Coviello, Spencer and Goss voted aye. There were no nay votes.

8. PRESIDENT'S REPORT

No president's report.

9. FINANCIAL REPORT

a) Secretary Hornung reported that the District financials are in excellent standing with revenues coming in as expected and there is no danger of over-expenditure in any category. She noted the Oregon Short Term investment interest rate is down from 4.25% to 4.10% as of January 14, 2026.

ACTION: Director Spencer made a motion to accept the financial report of December 2025, as presented. Director Goss seconded the motion. Directors Rohner, Coviello, Spencer and Goss voted aye. There were no nay votes.

b) Audit Update – Secretary Hornung explained that there has been an extension on the completion of the District's audit primarily caused by short staff of auditors.

c) Office Modifications – Secretary Hornung discussed the new office hours and the increase in staff that will allow for better efficiency and quality of service to customers.

10. STAFF REPORT

GM Neville began by discussing water quality complaints. Director Coviello asked if the complaints are viable and have been resolved. GM Neville stated all complaints were resolved. Director Coviello asked if any of the quality complaints are a direct connection to how the District treats the water. GM Neville stated there is no correlation between treatment and quality complaints. Director Spencer inquired about the unusually high number of locates. GM Neville stated majority reports came from Hyak and the power company putting in new poles. Director Spencer asked if the Enchanted Valley pump station is online. GM Neville stated the electrician is waiting for a part to finish the project.

11. UNFINISHED BUSINESS

Customer Assistance Program/LIHEAP update – Admin Spinner explained the Federal government has reinstated the LIHEAP program and agencies are working through the applications, expected to finalize by the end of February. She mentioned we have received nine out of twenty completed applications.

12. NEW BUSINESS

Oregon Health Authority End of year Review – Operator Paselk discussed attending the OHA conference with Operator Moore in December. He mentioned OHA recapped 2025 and highlighted changes coming in 2026. He noted a change from the EPA for the lead maximum component from fifteen parts per million (ppm) to ten ppm, statewide. He noted the state finished its lead service line survey, resulting in a small amount of lead pipes in Oregon. He noted a change only affecting Districts with more than 10,000 population, to the requirement of semi-annual consumer confidence reporting. He noted that OHA is waiting on the EPA to come out with standards regarding Per-and Polyfluoroalkyl Substances (Pfas), expected by 2027. He noted OHA is looking to remove the \$75 fee for filing the annual Cross Connection Report.

13. ITEMS NOT ON THE AGENDA

No items not on the agenda.

14. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

a) HWPUD Short Term and Long-Term Disability Policy

15. ADJOURNMENT

The meeting adjourned at 4:40 pm.