

Heceta Water People's Utility District
87845 Hwy 101
Florence, OR 97439
June 1, 2021
HWPUD BUDGET COMMITTEE MEETING
For FY 2021/2022

1. CALL TO ORDER

President Wendy Rohner called the HWPUD Committee Meeting to order at 4:00 pm.

2. ROLL CALL

Peter Boyer, Scott Maurer, Charlotte Ryner, Lanson Moles, Vito Coviello, Wendy Rohner, Crystal Farnsworth, and Alan Whiteside; Secretary of Record, Mike Buckwald; GM/Budget Officer, Carl Neville; Cindy Spinner were present. Debby Todd and Mary Kauffman were absent.

3. SELECTION OF BUDGET COMMITTEE OFFICERS

Wendy Rohner was selected as the Budget Committee Chair. Scott Maurer was selected as the Budget Committee Vice-chair.

4. 2020/2021 BUDGET

Chairman Rohner turned it over to Budget Officer GM Neville. GM Neville explained the water revenue was increased due to the new rates to start August 1, 2021. The Office Manager retired in January 2021 and is not being replaced. We have increased the meter expense to install meters and/or radios. Operator Rick Mason talked about how many meters and radios are needed to streamline the meter reading process. Radios allow our Operators to get accurate meter reading without leaving the vehicle, rather than stopping and getting out of the vehicle to tap the meter or manually read. Process will save time, improve safety, reduce vehicle maintenance and allow for quicker meter reading times. We need 758 radios and some require new meters, which are at life span of 10 years. Operator Mason demonstrated the process in reading the meters. Each meter and radio is unique by a serial number that is recorded in the Caselle program and downloaded to the meter reading devices. Device alerts Operator of unread meters which reduces how many re-reads are required. Committee members asked several questions: regarding reduction in office staff; several questions on reduction and increases in revenue and expenses, and current loan payoffs. If changes need to be made to the budget, a resolution is made and approved by the Board.

ACTION: Member Coviello made a motion to approve the proposed budget and recommend that it be presented to the Board of Directors. Member Maurer seconded the motion. Committee Members Boyer, Maurer, Ryner, Moles, Coviello, , Rohner, Farnsworth, and Whiteside voted aye. There were no nay votes.

5. ADJOURNMENT

Chairman Rohner adjourned the meeting at 4:40 pm.