

# Heceta Water People's Utility District

87845 Hwy 101

Florence, OR 97439

December 17, 2024

## Board of Directors' Meeting

### 1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on December 17, 2024.

### 2. ROLL CALL

Directors: Wendy Rohner, Vito Coviello, Frank Spencer, and David Goss; Secretary of Record Brittnay Hornung; General Manager Carl Neville, Operator Kyle Paselk and Administrative Assistant Cindy Spinner, all present. Director Debby Todd was absent.

### 3. PUBLIC COMMENT

No public comment.

### 4. APPROVAL OF MINUTES

ACTION: Director Spencer made a motion to accept the minutes of the HWPUD Board of Director's meeting of November 19, 2024, as presented. Director Coviello seconded the motion. Directors Rohner, Coviello, Spencer and Goss voted aye. There were no nay votes.

### 5. PRESIDENT'S REPORT

No President's report.

### 6. FINANCIAL REPORT

Secretary Hornung reported that the District financials are in excellent standing with revenues coming in as expected and no danger of over expenditure in any category. Director Spencer inquired if the payment to Knife River was the last. GM Neville stated Knife River finished the project and this was the final payment.

ACTION: Director Goss made a motion to accept the financial report of November 2024, as presented. Director Spencer seconded the motion. Directors Rohner, Coviello, Spencer and Goss voted aye. There were no nay votes.

### 7. STAFF REPORT

GM Neville reported that Operator Paselk has passed is State Distribution 2 test and expected to take the Treatment 2 test in January 2025. President Rohner inquired on the customer service work orders and if the District is concerned with the high number of call outs. GM Neville stated that the customer service work orders are for requests for turn off/on when people move or need to know where their meter is located. Director Coviello inquired about the covered fire hydrant on Heceta Beach Road. GM Neville said the hydrant is waiting for a pressure test. President Rohner inquired if the hydrant testing is complete. GM Neville stated the Fire Department and Operator Mason have not finished. He stated they are flushing on Monday and Tuesday each week, approx. 10 hydrants a day. Director Coviello asked if the flow of water in the pipes is not full. GM Neville stated the water runs full in the pipes with various air backs that eliminates air bubbles. Director Spencer inquired as to what is causing the dirty water complaints. GM Neville stated we are with the running of the hydrants but we flush the pipes. Director Spencer inquired as to why the District is not collecting more than the previous year. GM Neville stated the District is not collecting funds this year as production is down due to the wet winter. Director Spencer inquired about the highway incident. GM Neville stated the motorists were very forthcoming and honorable. Operator Paselk spoke about the Oregon Health Authority (OHA) class that Operators Moore; Fisher and he attended. He stated that 84% of Oregon water districts, including our District, are complete with the lead and copper testing. He continues to outline the talking points which include the Polyfluoroalkyl Substances (PFAS) known as the forever chemicals with 25 water districts testing positive. He stated there is no regulation on how to treat PFAS but OHA recommend

Granular Activated Carbon (GAC) filters, which we have in our District. Director Spencer inquired if the District has submitted samples for PFAS. GM Neville stated multiple times with no findings of PFAS.

8. UNFINISHED BUSINESS

No unfinished business.

9. NEW BUSINESS

a) Enchanted Valley Booster Pump Station Improvements Bid – GM Neville reported that the District received five bids with the lowest bid from Ray Wells Inc. He stated that Dyer Partnership recommends the District accept the bid and award a contract to Ray Wells in the amount of \$359,163. GM Neville stated the District has collaborated well with Ray Wells on various projects. Director Coviello inquired if the District attorneys created the contract. GM Neville responded that the attorneys have reviewed the contract created by the District engineers, Dyer Partnership. Director Goss stated he may be a subcontractor on this project so he will abstain from the vote.

ACTION: Director Spencer made a motion to award the contract to Ray Wells Inc for the Enchanted Valley Booster Pump Station Improvement and authorize GM Neville to sign and execute the contract, as presented. Director Coviello seconded the motion. Directors Rohner, Coviello, and Spencer voted aye. Director Goss abstained. There were no nay votes.

b) Investment Deposit Authorization – GM Neville recommended that the Board authorize the transfer of funds to the Oregon Short Term Fund in the amount of \$1,493,969.05. Director Spencer inquired the amount of cash on hand if the Board approves the transfer. Secretary Hornung stated the cash on hand would be around \$900 thousand.

ACTION: Director Spencer made a motion to approve the investment deposit of \$1,493,969.05 to the Oregon Short Term Fund, as presented. Director Goss seconded the motion. Directors Rohner, Coviello, Spencer and Goss voted aye. There were no nay votes.

c) Approve 2024 Audit Report – Secretary Hornung stated she has read the audit report and asked if anyone had any questions. Director Spencer inquired about the value of the District land. Secretary Hornung stated it represents the cost of the land at the time of purchase not the market value. Director Spencer inquired about the operating loss of \$53 thousand. Secretary Hornung noted that the amount is an operating income not a loss. Director Spencer inquired if the District would have to pay a portion for project S22009 if not complete by May 2025. GM Neville stated we will work closely with Oregon Business to extend the date if needed.

ACTION: Director Goss made a motion to approve the 2024 Audit Report, as presented. Director Spencer seconded the motion. Directors Rohner, Coviello, Spencer and Goss voted aye. There were no nay votes.

10. ITEMS NOT ON THE AGENDA

Director Spencer inquired if the District puts fluoride in the drinking water. GM Neville stated we do not add any chemicals that are not necessary to treat the water. Director Spencer feels there is value to adding fluoride and would like to discuss this more in depth at a future meeting.

11. AGENDA SUGGESTION FOR FUTURE MEETINGS

a) Add Floride in Water (Discussion Item)

12. ADJOURNMENT

The meeting adjourned at 4:40 pm