

# Heceta Water People's Utility District

87845 Hwy 101

Florence, OR 97439

June 4, 2024

Budget Committee Meeting

FY 2024-25

## 1. CALL TO ORDER

Vice-President Debby Todd called the HWPUD Budget Committee Meeting to order at 4:00 pm.

## 2. ROLL CALL

Directors: Debby Todd, Frank Spencer, Vito Coviello, and Dave Goss; Budget Members: Jerry Ward, Karen Sievers, and Wade Davenport; Secretary of Record, Brittany Hornung; GM/Budget Officer, Carl Neville; Administrative Assistant Cindy Spinner were present. President Wendy Rohner, Budget Members Lanson Moles and Charolotte Ryner were absent.

## 3. SELECTION OF BUDGET COMMITTEE OFFICERS

ACTION: Member Frank Spencer nominated Debby Todd as the Budget Committee Chair. Member Karen Sievers seconded the motion. Members Todd, Spencer, Coviello, Goss, Ward, Sievers, and Davenport voted aye. There were no nay votes.

ACTION: Member Frank Spencer nominated Vito Coviello as the Budget Committee Vice-Chair. Member Debby Todd seconded the motion. Members Todd, Spencer, Coviello, Goss, Ward, Sievers, and Davenport voted aye. There were no nay votes.

## 4. FY 2024-25 BUDGET

Chair Todd turned the meeting over to the Budget Officer GM Neville. GM Neville stated that if the Board approves the resolution to abolish the equipment replacement fund, the funds will be transferred into the general fund. GM Neville stated that due to age and continued maintenance of current work vehicles, included in the budget is a new vehicle to add to the District's fleet which will allow staff to continue to work independently and more efficiently. Secretary Hornung mentioned that the funds for the conservation program and computer replacement funds have been reclassified to material and services as funds were below the capitalization policy limits. GM Neville stated that the District paid down a loan early in FY 2023-24 before the new loan started, to lower District debts. GM Neville stated that the expected cost of the new office and shop project, listed in the budget but the project has not yet gone to bid.

ACTION: Member Coviello made a motion to approve the proposed FY 2024-25 budget and recommend presenting it to the Board of Directors at the June 18, 2024 Budget Hearing. Member Spencer seconded the motion. Members Todd, Spencer, Coviello, Goss, Ward, Sievers, and Davenport voted aye. There were no nay votes.

## 5. ADJOURNMENT

The meeting adjourned at 4:20 pm.