

Heceta Water People's Utility District

87845 Hwy 101

Florence, OR 97439

December 12, 2023

Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on December 12, 2023.

2. ROLL CALL

Directors: Wendy Rohner, Crystal Farnsworth, Debby Todd, Frank Spencer, and Vito Coviello; Accountant Brittany Hornung; General Manager Carl Neville, Cindy Spinner, and Operator Kyle Paselk, all present.

3. PUBLIC COMMENT

Mr. Poggi requested the District provide debt relief for his high usage bill. He stated he repaired the leak the day the District Operator discovered it.

4. APPROVAL OF MINUTES

ACTION: Director Coviello made a motion to accept the minutes of HWPUD Board of Director's meeting of November 28, 2023, as presented. Director Farnsworth seconded the motion. Directors Rohner, Farnsworth, Todd, Spencer and Coviello voted aye. There were no nay votes.

5. PRESIDENT'S REPORT

President Rohner reminded everyone to use their indoor voice as we are in a small space.

6. FINANCIAL REPORT

Accountant Hornung reported that the District is in excellent financial condition and revenues are coming in as expected. She stated Buckwald monitors expenditures as paid to ensure no over expenditures occur.

ACTION: Director Farnsworth made a motion to accept the financial report of November 2023, as presented. Director Coviello seconded the motion. Directors Rohner, Farnsworth, Todd, Spencer and Coviello voted aye. There were no nay votes.

7. STAFF REPORT

GM Neville spoke briefly on the accident at the intersection of Heceta Beach Road and Hwy 101 between Knife River and another driver. President Rohner inquired if the filter rebuild tech needs to be onsite for a warranty. GM Neville said having the tech onsite is a benefit as the tech found metal shavings in the screens requiring manufacturing cleaning. President Rohner inquired about the blow-off valves. GM Neville stated that the old parts are breaking, and the Operators are changing out with double valves that allow for a second turn off in the event the first valve malfunctions. He went on to say the double valves are cheaper and better for the District.

8. UNFINISHED BUSINESS

No unfinished business.

9. NEW BUSINESS

3/4" Meter Size – GM Neville presented the different size in meters the District currently has to the Board. He stated that the staff conducted sample testing in the Reserve which calculated 45 pounds of pressure with a flow of 19 gallons per minute (gpm). He said the AWWA standards for a 5/8" meter is a flow of 20 gpm through the meter. Director Todd asked if the standard set by AWWA was based on the old meter style.

GM Neville mentioned that AWWA does not spec what generation of meter. He went on to mention that around the corner from Mr. Ferguson's home in the Reserve, staff conducted a test of the neighbor's meter with results showing 75 pounds of pressure with flow of 31 gpm. He stated the customer requested a 3/4" meter with a 30 gpm flow and the meter the District uses of a 5/8" meter with an opening of 7/8". GM Neville stated that the customer mentioned that in California the requirement is to install an in-home fire sprinkler system. He stated that in the event Oregon requires sprinkler systems, the District would need to evaluate each home to make sure the pressure is enough to satisfy the regulations. President Rohner asked why the pressure is higher in Fawn Ridge. GM Neville stated the water is gravity feed and the reservoir is up high in comparison to the homes providing more head pressure. Director Farnsworth stated that the customer will receive the flow he is requesting with the current meter. GM Neville stated at the prior meeting he mentioned that a new home requires low flow faucets of 5 gpm in the home but in researching found in the plumbing code Oregon specialty rules, kitchen faucets at 60 psi must flow no more than 1.5 gpm, a bathroom faucet flow is 1.8 gpm and a toilet flush no more than 1 gpm. He went on to say that with a flow of 30 gpm, the low flow in home requirements will provide no more than 2 gpm anywhere in the home. The Board unanimously declined to add a 3/4" meter size to its rates and supply based on several factors, including current development priorities and resources.

10. ITEMS NOT ON THE AGENDA

- a) Debt Forgiveness – GM Neville discussed Mr. Poggi's request for debt forgiveness and provided the Board details on customers usage and payment history. Director Todd recommended mentioning the District's CAP program to Mr. Poggi. The Board unanimously determined to follow its current District policy which does not permit discounts on services provided.
- b) Director Coviello stated he was impressed with the SDAO Board training conducted in person. The Board requested annual in person training going forward to receive a reduction in the District insurance.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

- a) HWPUD Rules and Policies
- b) SDC Ordinance – Resolution 2023-01
- c) New Rates and Fees Schedule – Resolution 2023-03

12. ADJOURNMENT

The meeting adjourned at 5:00 pm.