

Heceta Water People's Utility District
87845 Hwy 101
Florence, OR 97439
June 16, 2022
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 9:00 am on June 16, 2022.

2. ROLL CALL

Directors: Wendy Rohner, Debby Todd, Alan Whiteside, Crystal Farnsworth; General Manager Carl Neville, Cindy Spinner, Rick Mason; Accountant Brittney Hornung, all present. Director Mary Kauffman was absent.

3. PUBLIC COMMENT

There was no public comment.

4. APPROVAL OF MINUTES

Director Whiteside mentioned he appreciated the detail provided in the minutes regarding the rate increase.

a) ACTION: Director Farnsworth made a motion to accept the minutes of the HWPUD Board of Director's meeting of May 17, 2022, as presented. Director Whiteside seconded the motion. Directors Rohner, Todd, Whiteside, and Farnsworth voted aye. There were no nay votes.

5. PRESIDENT'S REPORT

President Rohner mentioned she had a District customer come to her house and they had a great discussion. President Rohner discussed that she would like to see the District provide more detailed information to the public regarding what projects we are working on, what the staff does on a daily business, the process to get the water from Clear Lake to the homes, etc. Director Whiteside mentioned that the District could enhance the website to provide a lot of this information and encourage customers to attend Board meetings. President Rohner stated that not everyone has online access and are not able to come to the meetings. She recommended the District send out a quarterly newsletter with pertinent information. Director Farnsworth stated she likes providing the information on the website but also feels that the newsletter is good will and education for District customers. Director Todd mentioned that the quarterly newsletter is an increased cost but definitely worth it to keep open communication between the District and its customers.

6. FINANCIAL REPORT

Accountant Hornung reported the District is in good financial position and revenue is coming in as expected. She stated there is no danger of over expenditure in any category as of the date of the financials. She mentioned the revenue and expenditures are monitored on a weekly basis.

ACTION: Director Whiteside made a motion to accept the financial report of May 2022 as presented. Director Farnsworth seconded the motion. Directors Rohner, Todd, Whiteside, and Farnsworth voted aye. There were no nay votes.

7. STAFF REPORT

No questions were asked regarding the staff report.

8. UNFINISHED BUSINESS

No unfinished business.

9. NEW BUSINESS

a) Approve Resolution 2022-04 – FY 2022-23 Budget

ACTION: Director Whiteside made a motion to approve Resolution 2022-04 – FY 2022-23 Budget as presented. Director Farnsworth seconded the motion. Directors Rohner, Todd, Whiteside, and Farnsworth voted aye. There were no nay votes.

10. ITEMS NOT ON THE AGENDA

a) General Manager Annual Evaluation

President Rohner stated she would like to have the evaluations completed and returned to her by June 24, 2022.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

a) Approve Resolution 2022-05 – Adjust SDC Charges

b) Out of District Backflow Testing

12. ADJOURNMENT

The meeting was adjourned at 9:18 am