

Heceta Water People's Utility District
87845 Hwy 101
Florence, OR 97439
November 16, 2021
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on November 16, 2021.

2. ROLL CALL

Directors: Wendy Rohner, Debby Todd, Crystal Farnsworth, Alan Whiteside and Mary Kauffman; Attorney Spencer Parsons; General Manager Carl Neville, and Cindy Spinner, all present.

3. PUBLIC COMMENT

No public comment.

4. APPROVAL OF MINUTES

ACTION: Director Farnsworth made a motion to accept the minutes of the HWPUD Board of Director's meeting of October 19, 2021 as presented. Director Whiteside seconded the motion. Directors Rohner, Todd, Farnsworth, Whiteside and Kauffman voted aye. There were no nay votes.

5. PRESIDENT'S REPORT

No President's report.

6. FINANCIAL REPORT

GM Neville reported that there was nothing eventful with the District's financials. He stated that we are working with the Auditors at Grimstad & Associates regarding the District's FY 2020/21 budget year. He stated that auditor interviewed him and Cindy in the office. President Rohner asked if the interview process is normal. GM Neville stated that this was only the second time in the eight years that he has been interviewed. He stated there were questions regarding our process, budget and work with Buckwald. He went on to say that Cindy was asked questions regarding the office process and daily operations.

ACTION: Director Whiteside made a motion to accept the financial report of October 2021 as presented. Director Kauffman seconded the motion. Directors Rohner, Todd, Farnsworth, Whiteside and Kauffman voted aye. There were no nay votes.

7. STAFF REPORT

GM Neville spoke about the Mercer Lake project not getting off to a good start. County had the wrong email address, so we did not receive notice until the day work started. The GSI crew, hired by the County has been amazing to work with, polite and professional. County has requested District sign off on hold harmless, which GM Neville has informed County that requires Board approval upon attorney's recommendation. A discussion ensued regarding the county's process nailing 3,000, 2 inch 20 feet long nails in the road approx. 2 miles and avoiding our water lines.

President Rohner congratulated Chris Wohl on earning his Distribution 1 certificate.

President Rohner inquired about the loan and which projects are included. GM Neville stated that all phase 1 projects are included as presented in the Rate Study. Director Whiteside asked about costs for change order to treatment plant. GM Neville stated that he and our Engineer discussed value and increased costs if we wait.

8. UNFINISHED BUSINESS

HWPUD and Employee policies will be brought to the December meeting for approval.

9. NEW BUSINESS

No new business.

10. ITEMS NOT ON THE AGENDA

No items not on the agenda.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

President Rohner requested Board discuss options for IGA or PUC. GM Neville will discuss with Attorney the process of forming a committee and that everything is correctly covered.

12. EXECUTIVE SESSION – pursuant to ORS 192.660(2)(f) – Exempt Public Records

To consider information or records that are exempt by law from public inspection.

President Rohner dismissed all attendees with exception to press, HPWUD staff and the District's attorney. Regular Board meeting was halted and executive session was entered at 4:20pm.

Regular Board meeting was resumed at 4:48pm.

13. ADJOURNMENT

The meeting was adjourned at 4:50 pm