

Heceta Water People's Utility District
87845 Hwy 101
Florence, OR 97439
August 18, 2020
Board of Directors' Meeting

1. CALL TO ORDER

Vice President Coviello called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on August 18, 2020.

2. ROLL CALL

Directors Vito Coviello, Crystal Farnsworth, and Debby Todd; Secretary of Record Mike Buckwald; General Manager Carl Neville; Cindy Spinner and Vickie Kennedy. Directors Rohner and Whiteside were absent.

3. PUBLIC COMMENT – There was no public comment.

4. APPROVAL OF MINUTES

ACTION: Director Farnsworth made a motion to accept the minutes of the HWPUD Board of Directors' meeting of July 21, 2020 and July 30, 2020 as presented. Director Todd seconded the motion. Directors Coviello, Farnsworth, and Todd voted aye. There were no nay votes.

5. PRESIDENT'S REPORT – There was no President's report.

6. FINANCIAL REPORT – Secretary of Record, Mike Buckwald said that at the beginning of the year, everything is ok, financially.

ACTION: Director Todd made a motion to accept the financial report of July 2020 as presented. Director Farnsworth seconded the motion. Directors Coviello, Farnsworth, and Todd voted aye. There were no nay votes.

7. STAFF REPORT – Carl Neville – A question about the numbers on the Statistics report was answered by paying attention to the Radio Reads Installed for the month. GM Neville reported that he has been working on the rate increase information needed by the Board. He is still working on it.

8. UNFINISHED BUSINESS – There was no Unfinished Business.

9. NEW BUSINESS

a) New Policy – Mr. Buckwald proposed that the Board accept Resolution 2020-03 which would formally establish a Capitalization Policy. This would allow the District to streamline the way that capital assets and operating expenditures are recorded.

ACTION: Director Farnsworth made a motion to accept Resolution 2020-03, a resolution formally establishing a Capitalization Policy. Director Todd seconded the motion. Directors Coviello, Farnsworth and Todd voted aye. There were no nay votes.

b) Water Management Conservation Plan – An updated WMCP has been created. Through this process, the District has firmed up the numbers of water loss. HWPUD will submit a report to the State. Some clerical corrections were suggested. GM Neville will reach out to Directors Rohner and Whiteside for their comments.

ACTION: Director Todd moved that the Board accept the new WMCP with corrections. Director

Farnsworth seconded the motion. Directors Coviello, Farnsworth, and Todd voted aye. There were no nay votes.

10. ITEMS NOT ON THE AGENDA

GM Neville reported on an incident in which the gate on Nordahl Road that leads out to the Clear Lake Reservoir was pulled down. He stated that there was some discussion as to who owns the gate, but that HWPUD has taken charge on this incident. There was no damage to any of the District's property at the end of road.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

The potential for video conferences.

12. ADJOURNMENT

The meeting was adjourned at 4:33 pm.