

Heceta Water People's Utility District
87845 Hwy 101
Florence, OR 97439
March 17, 2020
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on March 17, 2020.

2. ROLL CALL

Directors Crystal Farnsworth, Wendy Rohner, and Alan Whiteside; General Manager Carl Neville; Vickie Kennedy. Directors Vito Coviello and Debby Todd were absent.

3. PUBLIC COMMENT – There was no public comment.

4. APPROVAL OF MINUTES

ACTION: Director Farnsworth made a motion to accept the minutes of the HWPUD Board of Directors' meeting of February 18, 2020 as presented. Director Whiteside seconded the motion. Directors Farnsworth, Rohner, and Whiteside voted aye. There were no nay votes.

5. PRESIDENT'S REPORT – No report

6. FINANCIAL REPORT – GM Neville reported that all is well with the financial state of HWPUD.

ACTION: Director Whiteside made a motion to accept the financial report as presented. Director Farnsworth seconded the motion. Directors Farnsworth, Rohner, and Whiteside voted aye. There were no nay votes.

7. STAFF REPORT – Carl Neville – Director Farnsworth asked about the history of districts getting together to share ideas about how to deal with water issues. GM Neville talked about the comradery built among districts on the coast. Director Rohner asked whether those tested in February will be tested again in July. It will include the same customers according to GM Neville.

8. UNFINISHED BUSINESS –

- a) Budget Committee new member(s) – Vickie asked whether anyone had thought of someone who may be willing to serve on the Budget Committee. No names were suggested. Staff will pursue this issue.

9. NEW BUSINESS –

- a) Extending Terms with Dyer – Dyer had sent an Amendment to Professional Services Contract to the Board for approval. It was for a two year extension from September 30, 2019. There was discussion as to why this was for only two years. GM Neville suggested a five year contract. ACTION: Director Farnsworth made a motion to extend the contract with Dyer Partnership to five years. Director Whiteside seconded the motion. Directors Farnsworth, Rohner, and Whiteside voted aye. There were no nay votes.
- b) Resolution 2020-01 – Filter 1 – GM Neville explained the situation with the filter 1 underdrain and the need to get new parts. President Rohner read Resolution 2020-01. ACTION: Director Whiteside made a motion to approve Resolution 2020-01. Director Farnsworth

seconded the motion. Directors Farnsworth, Rohner, and Whiteside voted aye. There were no nay votes.

- c) Customer Assistance – A history was given of the CAP program to the Directors. A Board member asked if there were any stipulations made to ease the burden of paying the water bill in light of the COVID-19. GM Neville explained HWPUD’s billing cycle process. The consensus is to look at this on a month to month basis.
- d) Mercer Lake Road – Lane County – GM Neville discussed the history of repairing Mercer Lake Road with Lane County. Currently the County wants to repair the road with six foot concrete nails. There is no paperwork from the County to validate what they are doing. GM Neville would like permission from the Board to hire Ray Wells to provide an emergency service in case the nails should break the water line.

ACTION: Director Farnsworth made a motion to allow GM Neville to hire Ray Wells to be a back-up as an emergency contact. Director Whiteside seconded the motion. Directors Farnsworth, Rohner, and Whiteside voted aye. There were no nay votes.

10. ITEMS NOT ON THE AGENDA – None

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS - None

12. ADJOURNMENT

The meeting was adjourned at 4:48 pm.