

Heceta Water People's Utility District
87845 Hwy 101
Florence, OR 97439
November 19, 2019
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on November 19, 2019.

2. ROLL CALL

Directors Crystal Farnsworth, Wendy Rohner, Debby Todd, and Alan Whiteside; General Manager Carl Neville; Lead Operator Jeremy Moore, Vickie Kennedy. Director Vito Coviello was absent.

3. PUBLIC COMMENT – There was no public comment.

4. APPROVAL OF MINUTES

ACTION: Director Farnsworth made a motion to accept the minutes of the HWPUD Board of Directors' meeting of October 15, 2019 as presented. Director Whiteside seconded the motion. Directors Farnsworth, Rohner, Todd, and Whiteside, voted aye. There were no nay votes.

5. PRESIDENT'S REPORT – There was no report.

6. FINANCIAL REPORT – General Manager Neville reported that neither Mike or Brittany were able to attend.

ACTION: Director Todd made a motion to accept the financial report as presented. Director Farnsworth seconded the motion. Directors Farnsworth, Rohner, Todd, and Whiteside voted aye. There were no nay votes.

7. STAFF REPORT – Carl Neville – Director Whiteside asked for clarification about leak adjustments.

8. UNFINISHED BUSINESS –

a) City of Florence Sewer – GM Neville is looking for direction from the Board about how to deal with the City of Florence about their request for one exception to the rule about the placement of their sewer line at Central Coast Disposal. The Board directed HWPUD to work with the City on this issue.

9. NEW BUSINESS –

a) Schedule Holiday Party – The Holiday party will be held on Wednesday, December 11 at noon. The December Board meeting will be changed to this day after the party around 1 pm.

b) Policy re: Prevention of Workplace Discrimination, Harassment, Retaliation –

ACTION: Director Farnsworth made a motion to adopt the Prevention of Workplace Discrimination, Harassment and Retaliation Policy. Director Whiteside seconded the motion. Directors Farnsworth, Rohner, Todd, and Whiteside voted aye. There were no nay votes.

10. ITEMS NOT ON AGENDA –

- a) President Rohner had a customer approach her about changes in water service in the Limpit Lane area. He was unsure about who it came from, but will look for more information.
- b) Job Shadow Day – Staff approached the Board about their feelings concerning participating in the Chamber of Commerce’s Job Shadow Day. Everyone felt it was a good idea to support educational efforts in Florence.
- c) Board Snacks – Staff asked the Board about their preference for snacks at their meetings. The consensus of the Board was that meetings are early enough and short enough that snacks were unnecessary.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

12. ADJOURNMENT

The meeting was adjourned at 4:50 pm.