

Heceta Water People's Utility District
87845 Hwy 101
Florence, OR 97439
June 18, 2019
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on June 18, 2019.

2. ROLL CALL

Directors Vito Coviello, Wendy Rohner, Debby Todd and Alan Whiteside; Secretary of Record, Mike Buckwald; District's Engineer Aaron Speakman; General Manager Carl Neville; Lead Operator Jeremy Moore; Vickie Kennedy. Director Crystal Farnsworth was absent. Roger Center was in the audience.

3. PUBLIC COMMENT – Open Public Comment for FY2019-20 Budget

4. APPROVAL OF MINUTES

ACTION: Director Whiteside made a motion to accept the minutes of the HWPUD Board of Directors' meeting of May 21, 2019 as presented. Director Todd seconded the motion. Directors Coviello, Rohner, Todd, and Whiteside voted aye. There were no nay votes.

5. PRESIDENT'S REPORT – President Rohner reported on the Board's evaluation of GM Neville. The Board rated GM Neville as 'Above Average' and 'Excellent' throughout the evaluation document.

6. FINANCIAL REPORT – Secretary of Record, Mike Buckwald reported that everything looks good. ACTION: Director Todd made a motion to accept the financial report as presented. Director Coviello seconded the motion. Directors Colviello, Rohner, Todd, and Whiteside voted aye. There were no nay votes.

7. STAFF REPORT – Carl Neville – GM Neville asked the Board for questions. Director Todd asked about the process of 'turn offs'.

8. UNFINISHED BUSINESS

9. NEW BUSINESS

a) Approve Resolution 2019-02 – FY2019-20 Budget

ACTION: Director Coviello made a motion to approve Resolution 2019-02 accepting FY2019-20 Budget. Director Todd seconded the motion. Directors Coviello, Rohner, Todd and Whiteside voted aye. There were no nay votes.

b) Master Plan – Aaron Speakman – He is still putting the final touches on the plan. He promised that he will send a draft of the proposed plan within two weeks.

c) Martin Culvert – Aaron Speakman – Roger Center was invited to join in this conversation. Mr. Speakman recommended moving the water line from Martin Road to Nordahl Road. He said that the estimate for fixing Martin Culvert is \$50,000 and to change the water line to Nordahl Road would be about \$160,000.

ACTION: Director Todd made a motion to direct GM Neville to look into moving forward in moving the Martin Road water line over to Nordahl Road . Director Coviello seconded the motion.

Directors Coviello, Rohner, and Todd voted aye. Director Whiteside abstained. There were no nay votes.

- d) Mercer Lake Road – Aaron Speakman – GM Neville reported that because the urgency of the Mercer Lake Road repairs had lessened, the District put this project out to bid. There was one bid, Ray Wells, Inc. Their bid was \$39 ,465.

ACTION: Director Whiteside made a motion to accept Ray Wells' bid of \$39,465, if there are no protests, and allow GM Neville to sign the contract. Director Todd seconded the motion.

Directors Coviello, Rohner, Todd and Whiteside voted aye. There were no nay votes.

10. ITEMS NOT ON AGENDA

Director Coviello made a positive comment about the Spring newsletter. President Rohner suggested that the District continue quality newsletters going out to the rate payers.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

There were no suggestions.

12. ADJOURNMENT

The meeting was adjourned at 5:05 pm.