

Heceta Water People's Utility District
87845 Hwy 101
Florence, OR 97439
December 11, 2018
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 1:00 pm on December 11, 2018.

2. ROLL CALL

Directors Vito Coviello, Crystal Farnsworth, and Wendy Rohner; General Manager Carl Neville; Secretary of Record, Mike Buckwald; Lead Operator Jeremy Moore; Vickie Kennedy; District Engineer Aaron Speakman. Directors Debby Todd and Alan Whiteside were absent.

3. PUBLIC COMMENT – There was no public comment.

4. APPROVAL OF MINUTES

ACTION: Director Farnsworth made a motion to accept the minutes of the HWPUD Board of Directors' meeting of November 27, 2018 as presented. Director Coviello seconded the motion. Directors Coviello, Farnsworth, and Rohner voted aye. There were no nay votes.

5. PRESIDENT'S REPORT – There was no President's report.

6. FINANCIAL REPORT –

Mr. Buckwald reported that everything was in line, budget-wise. He did report on the issue of the audit. There is a possibility that it won't be done in a timely manner, because of GASB75, a statute dealing with insurance premiums, paid by a past employee until the time that they turn 65 years old. Director Farnsworth asked about the safety of having a high balance in the District's checking account. Mr. Buckwald will explore the possibilities of a money market account or a 'sweep'. ACTION: Director Coviello made a motion to accept the financial report as presented. Director Farnsworth seconded the motion. Directors Coviello, Farnsworth, and Rohner voted aye. There were no nay votes.

7. STAFF REPORT – Carl Neville

November was pretty uneventful. Director Coviello asked about the turbidity meter. Director Farnsworth asked about the discussion on Face book about the District. GM Neville explained that the District's answers to the customer weren't accurately portrayed on social media.

8. UNFINISHED BUSINESS

a) District Office Information – Aaron Speakman

If HWPUD wants to improve the office area, Mr. Speakman reported that to build an ADA compliant bathroom, it would take the size of the current office. That would mean moving some walls in the office which would trigger some compliance demands. He talked with Roger Center who was more concerned about asbestos and lead paint issues. He would not provide a cost for a remodel as he felt it would be easier and less expensive to rebuild. He handed out a Summary Sheet that reflects information in the Master Plan. Mr. Speakman will attend the January Board

meeting to report on the Master Plan.

9. NEW BUSINESS

a) Backflow Testing – Jeremy Moore

Mr. Moore enjoyed the educational experience he had last week. He understands more about the liability issues surrounding backflow testing. Other water companies were there to learn how to test their own equipment. GM Neville explained that the reason Jeremy took the class was to learn more about the testing process and the liability involved in the process.

10. ITEMS NOT ON AGENDA

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

Presentation by Aaron Speakman about the Master Plan

Deferred maintenance program

Lease-a-Fleet

Mr. Buckwald will make a presentation about money market account possibilities.

12. ADJOURNMENT

The meeting was adjourned at 1:55 pm.