

Heceta Water People's Utility District  
87845 Hwy 101  
Florence, Or 97439  
July 17, 2018  
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on July 17, 2018.

2. ROLL CALL

Directors Vito Coviello, Wendy Rohner, Alan Whiteside; Secretary of Record, Mike Buckwald; General Manager Carl Neville; Lead Operator Jeremy Moore; Vickie Kennedy. Directors Debby Todd and Scott Del Fava were absent.

3. PUBLIC COMMENT – Patricia Reno asked the Board to consider doing something different concerning backflow testing. The sole tester here in town recommended she buy a kit to fix her failed device. After questioned, he volunteered to see if he could clean out the backflow device, which then passed. She would feel safer if the District was doing the testing.

4. APPROVAL OF MINUTES

ACTION: Director Coviello made a motion to accept the minutes of the HWPUD Board of Directors' meeting of June 19, 2018 as presented. Wendy Rohner seconded the motion. Directors Coviello, Rohner and Whiteside voted aye. There were no nay votes.

5. PRESIDENT'S REPORT – President Rohner will give her report when the cross connection process is addressed under New Business.

6. FINANCIAL REPORT – Mike Buckwald

Mr. Buckwald reported that everything is great. The FY2017-18 ended as expected.

ACTION: Director Whiteside made a motion to accept the financial report as presented. Director Coviello seconded the motion. Directors Coviello, Rohner and Whiteside voted aye. There were no nay votes.

7. STAFF REPORT – Carl Neville

GM Neville explained about why only one of the six projects on Mercer Lake Road will be done at this time. Lane County changed their scope of work, which affects the District's other projects. The Rustic waterline project came in under budget.

8. UNFINISHED BUSINESS – There was no unfinished business.

9. NEW BUSINESS

a. Bill pay options – Vickie explained HWPUD's bill paying options. There was a presentation about the Xpress Bill Pay program. The Board feels that the program is too expensive.

b. Cross connection process – Jeremy gave a presentation about the current backflow program that HWPUD follows. He explained actual and potential cross connections. He also explained the different backflow preventers. He closed with the comment that backflow protectors are like seatbelts, providing protection all the time. President Rohner then shared her President's Report.

She explained that a customer had called her at home complaining about the cross connection program. Then on July 1, she was at a public location where this man was also. He talked about the potential cross connections being taken way out of context. President Rohner then stated that this man, Robert Spencer on Friendly Acres Road, made veiled threats towards the District – either a barrel of oil dumped in Clear Lake or someone coming into HWPUD with a gun and shooting every employee. Her opinion is that if this program is important, HWPUD should be more involved in the testing process.

- c. Election information – Lane County Filing information is available. Subdivisions 1, 2 & 5 are up for election in November, 2018. Applications are available here in the office or online at Lane County Elections.
- d. Step process – Last month, the Board voted on Schedule A that shows twelve steps. President Rohner questioned that process. GM Neville doesn't know the history, but surveyed other water districts in the area. There are differences, but are comparable. He suggested that we do a pay rate survey through LCOG. President Rohner asked that there be a committee formed to discuss the Personnel manual. The committee will be formed in August.
- e. Cyanotoxins – The District has been chosen to be tested for algae. This is because Clear Lake is connected to Collard Lake, which is considered a recreational lake by DEQ. The first test was conducted this morning. The State is paying for the testing over sixteen weeks.

#### 10. ITEMS NOT ON AGENDA

Nothing was added to the agenda.

#### 11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

- a) Meeting with Spencer Parsons – GM Neville stated that the attorney will be attending the August meeting over the telephone to discuss the lawsuit.
- b) Form committee to go over Personnel manual.

#### 14. ADJOURNMENT

The meeting was adjourned at 5:45 pm.