

Heceta Water People's Utility District
87845 Hwy 101
Florence, Or 97439
February 20, 2018
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on February 20, 2018.

2. ROLL CALL

Directors Vito Coviello, Scott Del Fava, Wendy Rohner, Debby Todd, Alan Whiteside; Budget Committee members Peter Boyer, Larry Friberg, Scott Maurer, Charlotte Ryner; Secretary of Record Mike Buckwald, General Manager Carl Neville, and Vickie Kennedy.

3. PUBLIC COMMENT – There was no public comment.

4. APPROVAL OF MINUTES

ACTION: Director Todd made a motion to accept the minutes of the HWPUD Board of Directors' meeting of January 16, 2018 as corrected. Director Coviello seconded the motion. Directors Coviello, Del Fava, Rohner, Todd and Whiteside voted aye.

There were no nay votes.

Director Todd made a motion to accept the minutes of the Special HWPUD Board of Directors' meeting of January 31, 2018 as presented. Director Coviello seconded the motion. Directors Coviello, Del Fava, Rohner, Todd and Whiteside voted aye.

There were no nay votes.

5. PRESIDENT'S REPORT – There was no report from the President.

6. FINANCIAL REPORT

Mr. Buckwald reported that the District is in a good financial position.

ACTION: Director Todd made a motion to accept the financial report as presented. Director Whiteside seconded the motion. Directors Coviello, Del Fava, Rohner, Todd and Whiteside voted aye. There were no nay votes.

a. Mid-year Budget Committee Review – Carl Neville

GM Neville explained about four construction projects that are in the budget. Two may be postponed to next budget year so that we don't exceed the line item. Lane County, who will be paving the work on Mercer Lake Road, wants us to extend the pipeline replacement by 300 feet. He also shared that the camera project will be given a \$5,000 safety grant from SDAO.

7. STAFF REPORT – Carl Neville

Master Plan is going well. GM Neville is working with the engineer about the layers the District will need to be able to use a tablet to find the infrastructure of the District. His concern is the lack of IT experience on the staff. President Rohner asked about the location of the broken curb stop. She also asked that Alex Caisse be complimented on his advancement in water education. The inspection that was done on the office building will be reported on at the next meeting.

8. UNFINISHED BUSINESS – There was no unfinished business.

9. NEW BUSINESS

a. Resolution 2018-01 – Record Retention – Postponed to next meeting due to unanswered questions to the attorney.

10. ITEMS NOT ON AGENDA

There will be another Special Board Meeting in March or April to authorize expenditures for legal affairs.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

Resolution 2018-01

12. BOARD TRAINING – SDAO’s Roles and Responsibilities

13. ADJOURNMENT

The meeting was adjourned at 4:58 pm.