

Heceta Water People's Utility District
87845 Hwy 101
Florence, Or 97439
March 21, 2017
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on March 21, 2017.

2. ROLL CALL

Directors Vito Coviello, Chuck Gesik, Wendy Rohner, and Jim Sievers and Debby Todd; General Manager Carl Neville, Secretary of Record Mike Buckwald; Lead Operator Jeremy Moore; and Vickie Kennedy. Alan Whiteside was in the audience.

3. PUBLIC COMMENT

There was no public comment.

4. APPROVAL OF MINUTES

ACTION: Director Sievers made a motion to accept the minutes of the HWPUD Board of Directors' Meeting of February 21, 2017 as presented. Director Coviello seconded the motion. Directors Coviello, Gesik, Rohner, Sievers and Todd voted aye. There were no nay votes.

5. PRESIDENT'S REPORT

Kudos to the staff for successfully dealing with two new staff members. Everything seems to be going well. She also encouraged everyone to study the candidates for the SVFR Board of Directors that will be up for election in May.

6. FINANCIAL REPORT – Mike Buckwald

Mr. Buckwald reported that all is going well. The auditor will e-file the state audit within the next week. Director Todd volunteered to electronically sign the needed document. He also informed the Board about Resolution 2017-01 that will be presented during New Business. Mr. Buckwald also talked about the final audit for Heceta Water District. Because HWD is under \$100,000, a final report in lieu of audit can be completed by Mr. Buckwald, as directed by the Board.

ACTION: Director Sievers made a motion to accept the financial report as presented. Director Gesik seconded the motion. Directors Coviello, Gesik, Rohner, Sievers, and Todd voted aye. There were no nay votes.

7. STAFF REPORT – Carl Neville

Training of Ed and Ryan is going well. They helped with meter reading. Ed is working some weekends. There will be a new fence put up around the Clear Lake buildings. Knife River has one last item to do to finish the Collard pump station. Director Todd brought up the resolution restoring recreational immunity rights. President Rohner

suggested that all Directors have a copy to go over and discuss at our next meeting.

8. UNFINISHED BUSINESS

a. Property next door – Director Gesik presented the information he found out about the property ‘next door’. The Board discussed the pros and cons of buying the property at a very low price. President Rohner felt that the District needs to make a recommendation. GM Neville made a recommendation that the Board consider purchasing the property. However, he will check with the fencing company to see how much it would cost to fence the property before the Board considers his proposal.

9. NEW BUSINESS

a. Resolution 2017-01 – Amending Resolution 2016-07, Making Appropriations for the Fiscal Year 2016-17.

ACTION: Director Todd made a motion to adopt Resolution 2017-01. Director Coviello seconded the motion. Directors Coviello, Gesik, Rohner, Sievers and Todd voted aye. There were no nay votes.

b. Appoint Budget Officer

Action: President Rohner nominated GM Neville as the Budget Officer for the 2017-18 Budget Year. Director Sievers seconded the nomination. Directors Coviello, Gesik, Rohner, Sievers and Todd voted aye. There were no nay votes.

c. General Manager Evaluation – President Rohner commented that the current General Manager evaluation form has caused problems for the Board as they try to evaluate how well GM Neville is doing his job. She suggested that there be a committee formed that reevaluates the evaluation form. Directors Coviello and Rohner volunteered to serve on that committee. They will meet on April 13 to discuss the current format. Other Board members are encouraged to write comments on the form they received tonight and return to the office by April 13.

10. ITEMS NOT ON AGENDA

Director Gesik wondered about the formula used to figure out COLA each year. He commented that there are other indices available to calculate the cost of living increase for Florence.

ACTION: Director Coviello moved that Director Todd study the indices available to calculate the COLA for our operators. Director Sievers seconded the motion. Directors Coviello, Gesik, Rohner, Sievers and Todd voted aye. There were no nay votes.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

There were no suggestions.

12. ADJOURNMENT

The meeting was adjourned at 5:04 pm.