

Heceta Water People's Utility District
87845 Hwy 101
Florence, Or 97439
July 19, 2016
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:03 pm on July 19, 2016.

2. ROLL CALL

Directors Chuck Gesik, Bob Hursh, Wendy Rohner, Jim Sievers and Debby Todd; General Manager Carl Neville; Lead Operator Jeremy Moore and Vickie Kennedy. Secretary of Record Mike Buckwald was absent.

3. PUBLIC COMMENT – Bob Hursh asked two questions: he wondered if there had been any contact from Wayne Stonelake and if there had been any information from SDAO about legal action about Chapman Road.

4. APPROVAL OF MINUTES

ACTION: Director Sievers made a motion to accept the minutes of the HWPUD Board of Directors' Meeting of June 21, 2016 as presented. Director Gesik seconded the motion. Directors Gesik, Hursh, Rohner, Sievers and Todd voted aye. There were no nay votes.

5. PRESIDENT'S REPORT – President Rohner explained the process of evaluating the General Manager. All Board members were given the final results from their evaluations. GM Neville had no questions or comments.

6. FINANCIAL REPORT

ACTION: Director Todd made a motion to accept the financial report as presented. Director Gesik seconded the motion. Directors Gesik, Hursh, Rohner, Sievers and Todd voted aye. There were no nay votes.

7. STAFF REPORT – Carl Neville

Mercer is pumping on its own. No water is being carried by the SVFD. GM Neville is still dealing with FEMA funding for finishing Collard Lake Road. Jeremy has the third filter on line. Cameron is heading up the meter replacement program. There was a discussion about the proposed IT program with the City of Florence. GM Neville will follow through with information from the City.

8. UNFINISHED BUSINESS

There was no unfinished business.

9. NEW BUSINESS

a. Personnel Manual Committee – Directors Rohner and Todd volunteered to be on the committee with GM Neville to update the current personnel manual. They will meet on August 2 at 2:30.

10. ITEMS NOT ON THE AGENDA

Director Todd had several questions: Has the insurance agent answered the question about coverage if the water tanks failed? What's the plan about the Water Conservation Plan? What is the possibility of charging for credit card usage? GM Neville will contact the insurance agent and will email Director Todd's draft of the Water Conservation Plan to the Board. Director Hursh asked about the 'certificate' for our email usage. GM Neville explained that he was planning to wait until we made a decision about our IT. Director Rohner asked about backhoe training and certification. She also wondered about how we are doing without an employee. GM Neville explained his plan to hire someone in a few months with a different skill set.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

There were no suggestions.

12. NEXT MONTH'S MEETING – Board Practices Assessment (BPA) presented by SDAO's representative Rob Mills at 2:30pm on August 16.

13. ADJOURNMENT - The meeting was adjourned at 4:52 pm.