

Heceta Water People's Utility District
87845 Hwy 101
Florence, Or 97439
September 15, 2015
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting to order at 4:04pm

2. ROLL CALL

Directors Chuck Gesik, Bob Hursh, Wendy Rohner, Jim Sievers, and Debby Todd; GM Carl Neville, Secretary of Record Mike Buckwald and Vickie Kennedy, Insurance representatives John Murphey and Chris Hill

3. PUBLIC COMMENT

There was no public comment.

4. APPROVAL OF MINUTES

ACTION: Director Gesik made a motion to accept the minutes of the HWPUD Board of Directors Meeting of August 18, 2015 as presented. Director Sievers seconded the motion. Directors Gesik, Hursh, Rohner, Sievers and Todd voted aye. There were no nay votes.

5. PRESIDENT'S REPORT

President Rohner reported her experience with warm lake water coming through her hose.

6. FINANCIAL REPORT – Mike Buckwald

Mr. Buckwald reported that all is going well. There was an over expenditure in one category (Caselle computer software).

ACTION: Director Sievers made a motion to accept the financial report as presented. Director Hursh seconded motion. Directors Gesik, Hursh, Rohner, Sievers and Todd voted aye. There were no nay votes.

7. STAFF REPORT – Carl Neville

GM Neville discussed CIP projects, two new meters and Verizon.

8. UNFINISHED BUSINESS

a. Workers' Comp – John Murphey explained that HWPUD has \$3M coverage that also covers volunteers. The rate the District pays is 33% less than if SAIF

- were the carrier. Chris Hill explained what Resolution 2014-06 meant by holding the District legally liable for claims, even if they leave the SDIS pool.
- b. Water Curtailment Ordinance 2015-01 – After studying the Curtailment Ordinance, Director Todd suggested that the ordinance be written more precisely so that no one would be confused about the meaning or the enforcement procedures. Staff will revise this document and will send this out to the Directors well before a future board meeting.
 - c. Email security – Vickie presented some information from Orcotech concerning the warnings that Directors receive when they try to access their District email from home. There is a Security certificate that is available for \$210 per year. President Rohner asked about the tablet discussion from the previous board meeting. GM Neville will get a formal quote from Orcotech.

9. NEW BUSINESS

- a. Employee Education – President Rohner asked GM Neville to share the District’s practice of paying for classes when employees take classes to upgrade their certificates. Personnel Policy Section 10 states “Reimbursement for college-level course work will be made only if the employee receives a passing grade.”

10. ITEMS NOT ON AGENDA

Director Hursh reported on a meeting he attended addressing Lane County Parks and Open Space Master Plan. This includes the Clear Lake Dunes area that is part of the county’s Open Space. The Clear Lake Dunes is classified as part of their Land Bank (156 acres).

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

12. ADJOURNMENT

The meeting was adjourned at 5:30pm