

Heceta Water People's Utility District
87845 Hwy 101
Florence, OR 97439
Minutes of
December 17, 2013
Board of Directors' Meeting

1. CALL TO ORDER

Director Bob Hursh called the meeting of the HWPUD to order on December 17, 2013 at 4:50pm.

2. ROLL CALL

PRESENT: Directors Chuck Gesik, Bob Hursh, Wendy Rohner, Jim Sievers, Debby Todd, General Manager Carl Neville, Cindy Estes and Vickie Kennedy. Patricia Reno was in the audience.

3. PUBLIC COMMENT

There was no public comment.

4. APPROVAL OF MINUTES

The minutes of the Heceta Water People's Utility District's Board of Directors' meeting held on November 18, 2013 were presented.

ACTION: Director Rohner made a motion to accept the minutes as presented. Director Gesik seconded the motion. Directors Gesik, Hursh, Rohner, Sievers and Todd all voted aye. There were no nay votes. The motion was carried.

5. PRESIDENT'S REPORT

Bob Sneddon from KCST wants to talk with President Hursh.

6. FINANCIAL REPORT

None

7. STAFF REPORT

Wayne Stonelake is almost finished with the Backflow Ordinance. Cameron Ward has become the 2nd member of the Safety Committee replacing Scott Meyer. Wayne has been on that committee for 9 years. The plan is to hand that responsibility to Cameron in a year with Wayne taking on some other responsibilities. There was some discussion about going to monthly billing. Commissioner Todd asked that there be a 'To-do' list on the staff report.

8. UNFINISHED BUSINESS

Tom Sponsler called in to report on what the Board needs to be aware of in the transitioning of the HWD to the HWPUD – the sub-districting that is being addressed by LCOG; this will be passed by an ordinance that does not become effective until 30 days after it has been adopted. The Board could schedule a public hearing, if desired.

There was a discussion about changing 'Bylaws' to 'Rules'. The 'Policy' of the PUD should be checked by Mr. Sponsler for legal sufficiency.

The Board needs to name a manager/ executive officer of the People's Utility District. This will be done by resolution.

Also by resolution, the Board will have to set rates and charges; as well as selecting an accounting systems and reports.

The most important action will be the formal acceptance of the assets and liabilities of HWD, which is incorporated in the Dissolution and Liquidation Plan.

There needs to be written acceptance by debtors (loans, bonds, etc).

Commissioner Todd asked about the duties of the Secretary/Treasurer of the PUD. There will be a formal definition of responsibilities that may be delegated to staff.

9. NEW BUSINESS

There was no new business.

10. ITEMS NOT ON AGENDA

Director Rohner found out that the EWEB meeting will be held on January 22, 2014 11am – 2pm in the Salem/Keiser area. The name of this group is Drinking Water Source Protection group.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

Personnel Manual at HWD meeting, January 14
Sub-districting ordinance at HWPUD meeting, January 21

12. EXECUTIVE SESSION - ORS 192.660(2)(f)(i) and (8)

There was no Executive Session

13. ADJOURNMENT

The meeting was adjourned 5:55 pm