

Heceta Water People's Utility District
87845 Hwy 101
Florence, OR 97439
Minutes of
November 18, 2014
Board of Directors' Meeting

1. CALL TO ORDER

President Bob Hursh called the meeting of the HWPUD to order on November 18, 2014 at 4:16 pm.

2. ROLL CALL

PRESENT: Directors Chuck Gesik, Bob Hursh, Wendy Rohner, Jim Sievers; Secretary of Record Mike Buckwald, General Manager Carl Neville, Cindy Estes, Jeremy Moore and Vickie Kennedy. Director Debby Todd had an excused absence.

3. APPROVAL OF MINUTES

The minutes of the Heceta Water People's Utility District's Board of Directors' meeting held on October 21, 2014 were presented.

ACTION: Director Gesik made a motion to accept the minutes as presented. Director Sievers seconded the motion. Directors Gesik, Hursh, Rohner and Sievers all voted aye. There were no nae votes. The motion was carried.

4. PRESIDENT'S REPORT

President Hursh stated that he will not be able to fulfill his intention to set up the beginning agenda for a water protection committee.

5. FINANCIAL REPORT – Mike Buckwald

Everything is in good shape. General Manager will print financial reports in the future for Board members.

ACTION: Director Gesik made a motion to accept the financial report as presented both in October and November. Director Sievers seconded the motion. Directors Gesik, Hursh, Rohner and Sievers all voted aye. There were no nae votes. The motion was carried.

6. PUBLIC COMMENT

There was no public comment

7. STAFF REPORT – Carl Neville

Jeremy Moore, who passed his cross connection certification, was present tonight to observe. Cameron Ward passed his Treatment 1 certification test. Matt Hiatt will be taking his Distribution 1 certification test on 11/19. There have been about 280 meters replaced.

8. UNFINISHED BUSINESS

a. Watershed Protection Committee – There was a concern that last month's discussion was premature. General Manager Neville commented that water management and conservation programs deal with the quantity of water : doing surveys, etc. Drinking water protection plans deal with the quality of the water.

9. NEW BUSINESS

a. Duties and Responsibilities of the Board Policy and Resolution – SDAO offers a 2% discount if the Board adopts a policy describing the duties and responsibilities of the Board. The document discussed was based on a draft from SDAO .

ACTION: President Hursh made a motion to adopt Resolution 2014-13, Duties and Responsibilities of the Board. Director Sievers seconded the motion. Directors Gesik, Hursh, Rohner and Sievers all voted aye. There were no nae votes. The motion was carried.

b. Merit Checks – General Manager Neville has a plan to address merit pay, which has been budgeted this year. However, he cannot give himself merit pay. That is the responsibility of the Board.

ACTION: President Hursh made a motion to give General Manager Neville 3% merit pay for a job well done. Director Rohner seconded the motion. Directors Gesik, Hursh, Rohner and Sievers all voted aye. There were no nay votes. The motion was carried.

c. District Holiday Party – General Manager Neville proposed that the party be held on December 12. It will be a potato bar and potluck. The cost for the party will come out of the Miscellaneous budget line item.

10. ITEMS NOT ON AGENDA

General Manager Neville brought up communications from Shauna Boyd concerning the District purchasing her lot that is in the watershed area. President Hursh will read over the letter that has been drafted and will move forward from there.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

12. ADJOURNMENT

The meeting was adjourned at 5:45 pm