

Heceta Water People's Utility District
87845 Hwy 101
Florence, OR 97439
July 21, 2020
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on July 21, 2020.

2. ROLL CALL

Directors Vito Coviello, Crystal Farnsworth, Wendy Rohner, Debby Todd and Alan Whiteside; General Manager Carl Neville; Cindy Spinner and Vickie Kennedy.

3. PUBLIC COMMENT – There was no public comment.

4. APPROVAL OF MINUTES

President Rohner suggested that a clarification be made about the retirement plan options (Item 4) that Mr. Buckwald made, explaining the difference between Option 1 and Option 2.
ACTION: Director Farnsworth made a motion to accept the minutes of the HWPUD Board of Directors' meeting of June 16, 2020 as amended. Director Coviello seconded the motion. Directors Coviello, Farnsworth, Rohner, and Whiteside voted aye. Director Todd abstained. There were no nay votes.

5. PRESIDENT'S REPORT – President Rohner expressed her hope that all was well health-wise with the Board and their families.

6. FINANCIAL REPORT – GM Neville reported that the FY 2019-20 ended well. President Rohner asked how much money rolled over to FY2020-21. GM Neville said he would get back to the Board on that.
ACTION: Director Whiteside made a motion to accept the financial report of June 2020 as presented. Director Farnsworth seconded the motion. Directors Coviello, Farnsworth, Rohner, Todd and Whiteside voted aye. There were no nay votes.

7. STAFF REPORT – Carl Neville – There was a discussion about the single car accident on Mercer Lake Road that Operator Samuel had come upon. President Rohner wanted to know if the new employees have had first aid training. That training is planned for August.

8. UNFINISHED BUSINESS

- a) Rate Increase – GM Neville is waiting for information requested by the Board about the proposed Rate Increase.

9. NEW BUSINESS

- a) Current Loans – GM Neville stated the loans, the payment of the loans and the due date of the three current loans. He proposes that after State Revolving Loan is paid off in three years that the money budgeted for that loan be applied to the Collard IFA loan, paying it off in two years.
- b) Election Process – Subdivision 3 and 4 are in the queue for reelection on November 3. The application forms and information sheets are available in the office for interested parties.

10. ITEMS NOT ON THE AGENDA

- a) Ocean View Easement – GM Neville explained the current issue of this easement. There is a discrepancy between the plotted easement and where the water line was installed. New construction would be placed over the water line. If the water line is moved to its proper location, it will require that a well-established fir tree be removed. There is a concern about fire flow in the neighborhood if the waterline is abandoned. GM Neville will continue with his investigation with the county, lawyer and contractors. He will contact the Board as soon as things open up.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

Water Management Conservation Plan (WMCP)

12. ADJOURNMENT

The meeting was adjourned at 5:00 pm.

Wendy Rohner, President

Alan Whiteside, Board Member

Vito Coviello, Vice President

Crystal Farnsworth, Board Member

Debby Todd, Secretary/Treasurer