

Heceta Water People's Utility District
87845 Hwy 101
Florence, OR 97439
January 21, 2020
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on January 21, 2020.

2. ROLL CALL

Directors Vito Coviello, Crystal Farnsworth, Wendy Rohner, Debby Todd, and Alan Whiteside; Budget Committee members Peter Boyer, Karen Sievers; Secretary of Record Mike Buckwald; General Manager Carl Neville; Lead Operator Jeremy Moore; Vickie Kennedy.

3. PUBLIC COMMENT –There was no public comment.

4. APPROVAL OF MINUTES

There wasn't an official motion made at the December meeting to allow the District to pay for four Board members to attend the SDAO Conference in February.

ACTION: Director Farnsworth made a motion to permit HWPUD to pay for four Board members to attend SDAO's Conference in February. Director Todd seconded the motion. Directors Coviello, Farnsworth, Rohner, Todd, and Whiteside, voted aye. There were no nay votes.

ACTION: Director Todd made a motion to accept the minutes of the HWPUD Board of Directors' meeting of December 18, 2019 as presented. Director Whiteside seconded the motion. Directors Coviello, Farnsworth, Rohner, Todd, and Whiteside, voted aye. There were no nay votes.

5. PRESIDENT'S REPORT - Newly hired Administrative Assistant, Cindy Spinner was introduced to the Board. Congratulation to newly hired water operators, Rick Mason and Dave Samuel, on their positive attitude about their work ethic and their educational pursuits. President Rohner also thanked the 'old timers' for their patience and hard work in keeping the District moving forward.

6. FINANCIAL REPORT – Mr. Buckwald reported that HWPUD is right on schedule in budget expenditures.

ACTION: Director Todd made a motion to accept the financial report as presented. Director Farnsworth seconded the motion. Directors Coviello, Farnsworth, Rohner, Todd, and Whiteside voted aye. There were no nay votes.

7. STAFF REPORT – Carl Neville – President Rohner asked about why the leak adjustments were so high. GM Neville explained that at this time of the year, with the wind blowing and trees moving, that water lines were compromised. She also asked about a break that was aligned with a mail truck driving route. GM Neville discussed the history and the cost of this repair. He also reported that the first tie-in on Munsel Road was finished last week.

8. UNFINISHED BUSINESS –

There was no unfinished business.

9. NEW BUSINESS –

a) Mid-year Budget Review – GM Neville reported on projects that will probably be delayed until the next budget year. Everything is basically on schedule.

10. ITEMS NOT ON THE AGENDA – Vickie reported on two items. One dealt with the SDAO Conference and the things that will be reimbursed. Then, Cindy Wobbe has been selected by LCOG as the Outstanding Citizen of Lane County. Brenda Wilson of LCOG asked if there is someone from the Board who would like to present the award. Board members are checking their calendars.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

Elect Budget Officer

12. ADJOURNMENT

The meeting was adjourned at 4:28 pm.