

Heceta Water People's Utility District
87845 Hwy 101
Florence, OR 97439
August 20, 2019
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on August 20, 2019.

2. ROLL CALL

Directors Vito Coviello, Crystal Farnsworth, Wendy Rohner, and Debby Todd; Secretary of Record Representative, Brittany Hornung; Engineer of Record, Aaron Speakman; General Manager Carl Neville; Lead Operator Jeremy Moore; Vickie Kennedy. Director Alan Whiteside was absent.

3. PUBLIC COMMENT – Kevin Rhodes talked about the flooding caused by an equipment malfunction in a PRV at the corner of Collard Loop and Collard Lake Road on August 10th. His request is that HWPUD will address the issues expeditiously regardless of the insurance company's response. Lori Grimmet explained how that same water malfunction flooded their basement and garage. GM Neville asked that President Rohner skip down to ITEMS NOT ON AGENDA to discuss his comments on this issue.

4. APPROVAL OF MINUTES

ACTION: Director Farnsworth made a motion to accept the minutes of the HWPUD Board of Directors' meeting of July 16, 2019 as corrected. Director Todd seconded the motion. Directors Coviello, Farnsworth, Rohner, and Todd, voted aye. There were no nay votes.

5. PRESIDENT'S REPORT – No President's report

6. FINANCIAL REPORT – Secretary of Record's representative, Brittany Hornung reported that revenues are coming in as expected. Documents for the auditor to complete the audit are being gathered. ACTION: Director Coviello made a motion to accept the financial report as presented. Director Todd seconded the motion. Directors Coviello, Farnsworth, Rohner, and Todd, voted aye. There were no nay votes.

7. STAFF REPORT – Carl Neville – Lead and copper testing was done last month. Our District's testing went over the acceptable level. This will require the District to share some stringent public education and do additional testing throughout the next year and a half. He also discussed Filter 1 failing. It has been 20 years since the filter was installed. Fire at Clear Lake was reported by Ryan Estabrooke to the authorities. Kudos to Ryan! The paving on First Avenue will be completed on August 23.

8. UNFINISHED BUSINESS – No unfinished business

9. NEW BUSINESS – No new business

- a) Nordahl Road – Because of the culvert failure on Martin Road, Mr. Speakman is recommending that the District move the water line to Nordahl Road. The Board should declare this an emergency project because of the time of year, anticipating the rains coming in October. ACTION: Director Todd moved that the Board declare an emergency on the Martin Road culvert

and that GM Neville proceed in moving the water line over to Nordahl Road. Director Farnsworth seconded the motion. Directors Coviello, Farnsworth, Rohner, and Todd voted aye. There were no nay votes.

- b) Highway Sewer – Mr. Speakman informed the Board that the City of Florence is willing to pay HWPUD to move their waterline away from the sewer line that the city recently installed. HWPUD could do a temporary fix, and then plan a capital improvement project with some of the approximately \$85,000 that they are crediting to the District.
ACTION: Director Todd made a motion to allow GM Neville to negotiate with the City of Florence for monies to compensate HWPUD for the improperly placed sewer line on Hwy 101 above \$85,000. Director Farnsworth seconded the motion. Directors Coviello, Farnsworth, Rohner, and Todd, voted aye. There were no nay votes.
- c) Master Plan – Aaron Speakman stated that the Master Plan has been edited. It has gone from two priorities to four priorities that makes the priorities more affordable for HWPUD customers. There was discussion about some of the charts and a rate increase.
ACTION: Director Coviello made a motion to approve the Master Plan as corrected. Director Todd seconded the motion. Directors Coviello, Farnsworth, Rohner, and Todd, voted aye. There were no nay votes.

10. ITEMS NOT ON AGENDA –

- a) GM Neville reported that the District was contacted about the water running down Collard Loop. He showed the little device that malfunctioned. He was invited by Mr. Grimmet to see the damages. He took a few pictures. There has been no formal communication with the insurance company. GM Neville also talked with Attorney Spencer Parsons. Mrs. Grimmet shared communications from SDIS with GM Neville. Later, GM Neville reported that he was advised to not discuss this situation, until further notice.
- b) RFQ for Request for Integrator of Record
ACTION: Director Todd made a motion to give GM Neville power to negotiate and sign a contract with Olsson Control to be the District's Integrator of Record. Director Coviello seconded the motion. Directors Coviello, Farnsworth, Rohner, and Todd, voted aye. There were no nay votes.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

12. ADJOURNMENT

The meeting was adjourned at 5:36 pm.