

Heceta Water People's Utility District  
87845 Hwy 101  
Florence, OR 97439  
October 15, 2019  
Board of Directors' Meeting

1. CALL TO ORDER

Vice President Coviello called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on October 15, 2019.

2. ROLL CALL

Directors Vito Coviello, Crystal Farnsworth, Debby Todd, and Alan Whiteside; Secretary of Record Representative, Brittany Hornung; General Manager Carl Neville; Vickie Kennedy. Director Wendy Rohner was absent.

3. PUBLIC COMMENT – There was no public comment.

4. APPROVAL OF MINUTES

ACTION: Director Farnsworth made a motion to accept the minutes of the HWPUD Board of Directors' meeting of September 17, 2019 as presented. Director Todd seconded the motion. Directors Coviello, Farnsworth, Todd, and Whiteside, voted aye. There were no nay votes.

5. PRESIDENT'S REPORT – There was no report.

6. FINANCIAL REPORT – Secretary of Record's representative, Brittany Hornung reported that HWPUD is in good financial standing. Annual debt service bills should be coming in soon.

ACTION: Director Todd made a motion to accept the financial report as presented. Director Whiteside seconded the motion. Directors Coviello, Farnsworth, Todd, and Whiteside, voted aye. There were no nay votes.

7. STAFF REPORT – Carl Neville – GM Neville answered questions about new employees, plant improvement project, and Lane County's attitude about Collard Road.

8. UNFINISHED BUSINESS – Resolution 2019-03 – Registered Agent

ACTION: Director Todd made a motion to accept Resolution 2019-03 naming Spencer Q. Parsons as the Registered Agent. Director Farnsworth seconded the motion. Directors Coviello, Farnsworth, Todd, and Whiteside, voted aye. There were no nay votes.

9. NEW BUSINESS –

a) Personnel Policies and Procedures – Staff made some clarification changes in the Personnel manual.

ACTION: Director Todd made a motion to accept the amended Personnel Policies and Procedures of HWPUD. Director Whiteside seconded the motion. Directors Coviello, Farnsworth, Todd, and Whiteside, voted aye. There were no nay votes.

10. ITEMS NOT ON AGENDA –

Director Coviello announced that he will be absent from the November 19, 2019 Board meeting.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

Make plans for the holiday party in December 2019

12. ADJOURNMENT

The meeting was adjourned at 4:12 pm.