

Heceta Water People's Utility District
87845 Hwy 101
Florence, Or 97439
June 19, 2018
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on June 19, 2018.

2. ROLL CALL

Directors Vito Coviello, Wendy Rohner Debby Todd; Secretary of Record, Mike Buckwald; General Manager Carl Neville and Cindy Estes.

Directors Alan Whiteside and Scott Del Fava were absent.

3. PUBLIC COMMENT – Open Public Hearing for the HWPUD FY2018-19 Budget.

ACTION: Director Coviello made a motion to accept Resolution 2018-01 – HWPUD FY2018-19 Adopting Budget and Making Appropriations. Director Todd seconded the motion. Directors Coviello, Rohner and Todd voted aye. There were no nay votes.

4. APPROVAL OF MINUTES

ACTION: Director Coviello made a motion to accept the minutes of the HWPUD Board of Directors' meeting of April 10, 2018 as presented. Director Todd seconded the motion. Directors Coviello, Rohner and Todd voted aye. There were no nay votes.

5. PRESIDENT'S REPORT – President Rohner gave a report about General Manager Neville's review.

After averaging the four evaluations that she received, GM Neville received above average on almost every point. She met with him last Friday to discuss the results. The Board is pleased with GM Neville's performance here at HWPUD.

6. FINANCIAL REPORT – Mike Buckwald

There are no surprises in the financial situation of HWPUD. He discussed the challenge that the auditors have had the last few years with the change from HWD to HWPUD.

ACTION: none

7. STAFF REPORT – Carl Neville

GM Neville has been trying to recover some of the costs of attorney fees for the lawsuit. The Rustic Waterline is being tied in today.

8. UNFINISHED BUSINESS – There was no unfinished business.

9. NEW BUSINESS

a) Report from Rob Mills – The report was very complimentary. There were no flagged items. They wondered what suggestions Rob would have for the Board to address.

b) Employee Survey – Generally, staff seems happy with their employment with HWPUD.

c) Accept bid for Mercer Lake Road Waterline Replacement – Bids from the two companies came in higher than expected by the engineer. The engineer followed through on the low bid package.

ACTION: Director Todd made a motion to accept the engineer's recommendation of accepting

Jesse Rodriguez Construction's bid and that GM Neville will have authority to sign the paperwork for the project. Director Coviello seconded the motion. Directors Coviello, Rohner and Todd voted aye. There were no nay votes.

d) COLA – Schedule A – GM Neville explained how the CPI-U is calculated. This schedule will not be used next year by Portland-Salem.

ACTION: Director Todd made a motion to adopt the new Schedule A for FY2018-19. Director Coviello seconded the motion. Directors Coviello, Rohner and Todd voted aye. There were no nay votes.

10. ITEMS NOT ON AGENDA

Nothing was added to the agenda.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

- a) Meeting with Spencer Parsons
- b) Bill Pay possibilities

14. ADJOURNMENT

The meeting was adjourned at 5:17 pm.