

Heceta Water People's Utility District
87845 Hwy 101
Florence, Or 97439
July 18, 2017
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on July 18, 2017.

2. ROLL CALL

Directors Vito Coviello, Chuck Gesik, and Wendy Rohner; Debby Todd and Alan Whiteside; Secretary of Record Mike Buckwald; General Manager Carl Neville, and Vickie Kennedy.

3. PUBLIC COMMENT – There was no public comment.

4. APPROVAL OF MINUTES

ACTION: Director Coviello made a motion to accept the minutes of the HWPUD Board of Directors' Special Meeting of June 20, 2017 as presented. Director Gesik seconded the motion. Directors Coviello, Gesik, Rohner, Todd and Whiteside voted aye. There were no nay votes. Director Todd made a motion to accept the minutes of the HWPUD Board of Directors' Meeting of June 20, 2017, as presented. Director Whiteside seconded the motion. Directors Coviello, Gesik, Rohner, Todd and Whiteside voted aye. There were no nay votes.

5. PRESIDENT'S REPORT

President Rohner reported that she will not be at the next Board of Directors' meeting. Director Gesik will conduct the August 15, 2017 meeting.

6. FINANCIAL REPORT – Mike Buckwald

Mr. Buckwald reported the fiscal year has ended with no surprises. The year ended strong. Director Coviello had a question about the language of the audit. Mr. Buckwald explained that it is just the way things are worded for legal coverage.

ACTION: Director Gesik made a motion to accept the financial report as presented.

Director Todd seconded the motion. Directors Coviello, Gesik, Rohner, Todd and Whitehead voted aye. There were no nay votes.

7. STAFF REPORT – Carl Neville

We have a new hire – Alex Caisse. The new guys are inquisitive, polite young men. The hydraulic modeling is almost done for the Master Plan.

8. UNFINISHED BUSINESS

There was no unfinished business.

9. NEW BUSINESS

- a. Election of Board Officers (Annual) – This should not have been on the agenda at this time. Officer elections will be held in January to coincide with the General Election cycle.
- b. Personnel Policies and Procedures Update – Discriminatory Workplace Harassment

SDAO's incentive program requires that we have this policy in our documents. Vickie will coordinate SDAO's recommendation with what we currently have in our Personnel Policies and Procedures manual.

10. ITEMS NOT ON AGENDA

GM Neville commented on a letter from the Florence Police Department requesting donations for 'Child Safety and Drug Protection.' He asked the Board to consider donating. Director Todd commented that she feels that the District monies are not designed for making donations. Also, if we donate to one organization, we would have to donate to all organizations. There was no motion to move forward on this item.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

There were no suggestions.

12. ADJOURNMENT

The meeting was adjourned at 4:31 pm.