

Heceta Water People's Utility District
87845 Hwy 101
Florence, Or 97439
November 15, 2016
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on November 15, 2016.

2. ROLL CALL

Directors Chuck Gesik, Robert Hursh, Wendy Rohner, Jim Sievers and Debby Todd; General Manager Carl Neville; and Vickie Kennedy. Vito Coviello and William Hagen were in the audience. Secretary of Record, Mike Buckwald was absent.

3. PUBLIC COMMENT –There was no public comment.

4. APPROVAL OF MINUTES

ACTION: Director Sievers moved to accept the minutes of the HWPUD Board of Directors' Meeting of October 18, 2016 as presented. Director Gesik seconded the motion. Directors Gesik, Hursh, Rohner, Sievers and Todd voted aye. There were no nay votes.

5. PRESIDENT'S REPORT – The election is over. Vito Coviello and President Rohner were elected to the Board of Directors and will be on the Board in January. Officers for the Board will be chosen at the January Board meeting.

6. FINANCIAL REPORT

In Mike Buckwald's absence, GM Neville reported that everything is on schedule.

ACTION: Director Gesik moved to accept the financial report as presented. Director Todd seconded the motion. Directors Gesik, Hursh, Rohner, Sievers and Todd voted aye. There were no nay votes.

7. STAFF REPORT – Carl Neville

The staff is preparing for the lake turnover that usually happens in December or January as the weather turns colder. Jeremy Moore, Cameron Ward and Matt Hiatt were able to bore on 4th Avenue for a new meter with no issues – a very clean job! We have received our first FEMA check for \$405,000.

8. UNFINISHED BUSINESS

a. Personnel Policy & Procedure – After a brief description of this document, President Rohner called for a motion to accept this document.

ACTION: Director Gesik moved that the new Personnel Policy & Procedure manual be adopted. Director Sievers seconded the motion. Directors Gesik, Hursh, Rohner, Sievers and Todd voted aye. There were no nay votes.

b. Curtailment Ordinance – President Rohner read the 2016-01 Ordinance. This was the first reading. The second reading will take place during the December Board Meeting

c. Certificate for Computer – The security certificate for hwpud.com has been purchased. The cost is \$210 per year

9. NEW BUSINESS

a. Resolution 2016-08 – GM Neville explained the relationship between IFA and FEMA funds. Because we are receiving FEMA funds, our contract with IFA needs to be restructured.

ACTION: Director Todd moved that Resolution 2016-08 which authorizes a loan from the special public works fund by entering into a financing contract with the Oregon Infrastructure Finance Authority. Director Hursh seconded the motion. Directors Gesik, Hursh, Rohner, Sievers and Todd voted aye. There were no nay votes.

b. Election Results – The measure that authorizes the dissolution of HWD passed by 70% - 30%. At the December Board meeting, the Board of Commissioners will pass a resolution to that effect. We will also have two new directors that will be sworn in at the January Board meeting. We will also vote for officers at that meeting.

c. Christmas Party – The HWPUD Christmas Party will be held on December 14 at noon. Everyone is invited to sign up to bring a guest and a dish.

10. ITEMS NOT ON THE AGENDA

Director Hursh brought up the issue of merit pay at Christmas. GM Neville explained that this is not really a part of our policy. He feels that an annual raise is a better way of acknowledging hard work.

William Hagen apologized for being late. He is concerned that HWPUD has not fulfilled its part on an easement agreement with him. GM Neville informed the Board that Attorney Elsner is in communication with Mr. Hagen.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

Curtilment Ordinance - second reading

12. ADJOURNMENT - The meeting was adjourned at 4:42 pm.