

Heceta Water People's Utility District
87845 Hwy 101
Florence, Or 97439
October 18, 2016
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:00 pm on October 18, 2016.

2. ROLL CALL

Directors Chuck Gesik, Robert Hursh, Wendy Rohner, Jim Sievers and Debby Todd; Secretary of Record Mike Buckwald; General Manager Carl Neville; Lead Operator Jeremy Moore and Vickie Kennedy. Vito Coviello was in the audience.

3. PUBLIC COMMENT – Bob Hursh wondered about the assessment that the Department of Forestry was placing on properties in HWPUD. Peace Harbor has started giving flu shots.

4. APPROVAL OF MINUTES

ACTION: Director Sievers made a motion to accept the minutes of the HWPUD Board of Directors' Meeting of September 20, 2016 as presented. Director Gesik seconded the motion. Directors Gesik, Hursh, Rohner, Sievers and Todd voted aye. There were no nay votes.

5. PRESIDENT'S REPORT – President Rohner wanted to remind everyone of the community display at Silver Lining Boutique.

6. FINANCIAL REPORT

Mike Buckwald reported that everything is on schedule.

ACTION: Director Hursh made a motion to accept the financial report as presented. Director Sievers seconded the motion. Directors Gesik, Hursh, Rohner, Sievers and Todd voted aye. There were no nay votes.

7. STAFF REPORT – Carl Neville

GM Neville reported on some equipment failure. There was some kudos given to Jeremy Moore and his crew on boring Heceta Beach Road. There was no storm damage because of the recent storm. Director Todd asked about the sand damage done on Collard Lake Road. Our engineer has written a letter to the land owner who sanded his road.

8. UNFINISHED BUSINESS

a. Bank card charges – Vickie reported on the fees we are charged on bank card usage. Because of a recent change in how we do business, we have gone down to .75% from 2.64%. The question was brought up again about having customers cover the charges for using their bank cards. The decision was made to revisit this issue next year.

9. NEW BUSINESS

a. Best Practices Checklist – Individual managers filled out the Best Practices Checklist. This will be sent to SDAO, for a 2% decrease in insurance rates.

b. Manager's Accrued Vacation Time – GM Neville asked that the Board pay out one-half of his accrued vacation time. The Board encouraged GM Neville to be proactive about taking vacation time.

ACTION: Director Hursh moved that HWPUD pay out 120 vacation hours for GM Neville. Director Sievers seconded the motion. Directors Gesik, Hursh, Rohner, Sievers and Todd voted aye. There were no nay votes.

10. ITEMS NOT ON THE AGENDA

There were no items suggested.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

Personnel Policy & Procedure Manual

Curtailement Ordinance (WMCP)

Date for Christmas Party

12. ADJOURNMENT - The meeting was adjourned at 4:43 pm.