

Heceta Water People's Utility District  
87845 Hwy 101  
Florence, Or 97439  
May 17, 2016  
Board of Directors' Meeting

1. CALL TO ORDER

Vice -President Hursh called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:08 pm on May 17, 2016.

2. ROLL CALL

Directors Chuck Gesik, Bob Hursh, Jim Sievers and Debby Todd; General Manager Carl Neville; Secretary of Record Mike Buckwald; Lead Operator Jeremy Moore and Vickie Kennedy. There were two visitors in the audience. Director Wendy Rohner was absent.

3. PUBLIC COMMENT - There was no public comment.

4. APPROVAL OF MINUTES

ACTION: Director Gesik made a motion to accept the minutes of the HWPUD Board of Directors' Meeting of April 19, 2016 as presented. Director Todd seconded the motion. Directors Gesik, Hursh, Sievers and Todd voted aye. There were no nay votes.

5. PRESIDENT'S REPORT - There was no report.

6. FINANCIAL REPORT

Mr. Buckwald reported that there are no surprises in the HWPUD financials. Everything is going fine. We will meet our expectations by the end of the year.

ACTION: Director Todd made a motion to accept the financial report as presented. Director Gesik seconded the motion. Directors Gesik, Hursh, Sievers and Todd voted aye. There were no nay votes.

7. STAFF REPORT – Carl Neville

Matt Hiatt passed his Water Treatment 1 with flying colors. Carl has contacted Neil Ecker at Full Spectrum to get a quote for IT services. He is also looking at radio reads for the meters. There was a need to rebid for the Enchanted Valley to accommodate the Buy America requirement to qualify for the IFA monies. Director Gesik reported on the Ethics class that he attended on April 29<sup>th</sup>. He made copies of the handouts received at the class for fellow board members. GM Neville reported on the progress on the Collard Lake water line replacement project.

## 8. UNFINISHED BUSINESS

There was no unfinished business.

## 9. NEW BUSINESS

- a. COLA – GM Neville requested that the employees receive a 1.2% pay increase.  
ACTION: Director Gesik made a motion to approve the pay increase effective July 1. Director Todd seconded the motion. Directors Gesik, Hursh, Sievers and Todd all voted aye. There were no nay votes.
- b. General Manager Review – Board members were given their General Manager Review packet. They need to fill out their forms and return them to President Rohner.
- c. Converge – Vickie shared information about the Converge program that allows customers to pay their bills on an 'auto-pay' program with a credit card. Mr. Buckwald suggested that the District do a RFP to the local banks to see what kind of deal we could make in doing business with them. The Board would like more information.
- d. Resolution 2016-05 – Volunteer Coverage  
ACTION: Director Sievers made a motion to accept the resolution extending workers' compensation coverage to volunteers of HWPUD. Manager Gesik seconded the motion. Directors Gesik, Hursh, Sievers and Todd all voted aye. There were no nay votes.
- e. Resolution 2016-06 – Enchanted Valley Construction  
ACTION: Director Gesik made a motion to award the Enchanted Valley reservoir replacement project to R & G Excavation for \$137,600. Director Sievers seconded the motion. Directors Gesik, Hursh, Sievers and Todd all voted aye. There were no nay votes.
- f. Lot #1701 for Sale – The lot on the northeast side of the District is for sale at a lower rate. GM Neville feels that we may never again have an opportunity to purchase this undeveloped lot. Director Todd feels that acquiring property is not part of our Master Plan. Director Gesik was asked to make a few inquiries about this property.

10. ITEMS NOT ON AGENDA - There were no comments.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS - There were no suggestions.

12. ADJOURNMENT - The meeting was adjourned at 5:16 pm.