

Heceta Water People's Utility District  
87845 Hwy 101  
Florence, Or 97439  
April 19, 2016  
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:08 pm on April 19, 2016.

2. ROLL CALL

Directors Chuck Gesik, Wendy Rohner, Jim Sievers and Debby Todd; General Manager Carl Neville, Lead Operator Jeremy Moore and Vickie Kennedy. Director Robert Hursh and Secretary of Record Mike Buckwald were absent.

3. PUBLIC COMMENT - There was no public comment.

4. APPROVAL OF MINUTES

ACTION: Director Gesik made a motion to accept the minutes of the HWPUD Board of Directors' Meeting of March 15, 2016 as corrected. Director Todd seconded the motion. President Rohner wanted to stress that the FEMA funds would be used to move the waterline to go along Collard Lake Road. Directors Gesik, Rohner, Sievers and Todd voted aye. There were no nay votes.

5. PRESIDENT'S REPORT

President Rohner is happy to see that the Collard Lake Road project is underway. She is also excited to see that the projects from last summer are finally being finished.

6. FINANCIAL REPORT

ACTION: Director Sievers made a motion to accept the financial report as presented. Director Gesik seconded the motion. Directors Gesik, Rohner, Sievers and Todd voted aye. There were no nay votes.

7. STAFF REPORT – Carl Neville

There was a question about why 1" meters were installed but charged for a 5/8" meter. Operators are changing them out, and most customers are not noticing any difference in their service.

## 8. UNFINISHED BUSINESS

a. Update on Collard Lake Road - Knife River has 1,000 feet of pipe in on Collard Lake Road. They are working with a larger crew who are clean and respectful. Customers are acclimating to the wait time caused by the road work. SVFD will start hauling water on Saturdays to avoid the delays. There was an explanation about CLPUD's part in the trench being dug on Collard Lake Road. Basically, everyone is working well together.

b. Update on FEMA – GM Neville and Jeremy Moore have attended seven meetings with FEMA. GM Neville feels that he gets different information at each meeting. HWPUD is getting closer to getting the funding (\$350,000). The funds from FEMA will be like a present-if we get it, great. If we don't, we still have sufficient for the project.

c. Resolution 2016-04 – Authorizing a Financing Contract with IFA

Director Gesik made a correction to the contract, adding the word 'thousand'.

ACTION: Director Sievers made a motion to accept Resolution 2016-04 as corrected.

Director Gesik seconded the motion. Directors Gesik, Rohner, Sievers and Todd voted aye. There were no nay votes.

d. Addendum 1 to Franchise Agreement – this addendum added a definition for the word 'Notice'.

ACTION: Director Todd made a motion to accept the addendum to the Franchise Fee IGA with the city of Florence. Director Sievers seconded the motion. Directors Gesik, Rohner, Sievers and Todd all voted aye. There were no nay votes.

## 9. NEW BUSINESS

a. Budget Officer Appointed

ACTION: Director Todd made a motion to appoint GM Neville as the Budget Officer for the FY2016-17. Director Gesik seconded the motion. Directors Gesik, Rohner, Sievers and Todd all voted aye. There were no nay votes.

## 10. ITEMS NOT ON AGENDA

Director Sievers had a question about our IT situation. GM Neville is trying to contact another company to see if we can get more consistent service.

President Rohner wondered about John Murphey's follow through on the definition of 'Flood'. GM Neville will contact Mr. Murphey and ask for that definition.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS - There were no suggestions.

12. ADJOURNMENT - The meeting was adjourned at 4:50 pm.