

Heceta Water People's Utility District
87845 Hwy 101
Florence, Or 97439
March 15, 2016
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:13 pm on March 15, 2016.

2. ROLL CALL

Directors Chuck Gesik, Bob Hursh, Wendy Rohner, and Jim Sievers; General Manager Carl Neville, Secretary of Record Mike Buckwald; Lead Operator Jeremy Moore; Engineer Aaron Speakman; PUD Attorney Paul Elsner; FEMA Representative Anthony Wright; and Vickie Kennedy. There were seven visitors in the audience. Director Debby Todd was absent.

3. PUBLIC COMMENT – Open Public Hearing for FY 2015-16 Supplemental Budget (Mr. Elsner directed President Rohner to close the Public Hearing when no one had any comment at this time.)

Wilhelm Hagen wanted some help from HWPUD Board of Directors to convince Lane County to accept Collard Lake Road as a county road. He also needed a mailing address for the owner of TL3100. He would also like to know who would be responsible for a disaster on Collard Lake Road. Fred Ross was wondering why HWPUD was abandoning the water line on Chapman Road. Mr. Speakman explained that Chapman Road was a private road and had limitations.

4. APPROVAL OF MINUTES

ACTION: Director Gesik made a motion to accept the minutes of the HWPUD Board of Directors' Meeting of February 16, 2016 as corrected. Director Hursh seconded the motion. Directors Gesik, Hursh, Rohner, and Sievers voted aye. There were no nay votes.

5. PRESIDENT'S REPORT

We are a very small district, but President Rohner is impressed by how the employees are cross-training, specifically in flagging and having a staff member trained to teach first aid and CPR to fellow staff members.

6. FINANCIAL REPORT – Mike Buckwald

Mr. Buckwald reported that all is going well.

ACTION: Director Sievers made a motion to accept the financial report as presented. Director Hursh seconded the motion. Directors Gesik, Hursh, Rohner, and Sievers voted aye. There were no nay votes.

7. STAFF REPORT – Carl Neville

GM Neville reported on the failure of the PLC. He also explained the maintenance of the hydrants.

8. UNFINISHED BUSINESS

- a. Update on Collard Lake Road – Mr. Speakman talked about the bids. If the Board gives approval tonight, the work can begin in ten days.

9. NEW BUSINESS

- a. FEMA Presentation – Anthony Wright

Mr. Wright explained that President Obama declared a state of emergency for the State of Oregon on February 17. The FEMA funds can be used to repair/replace the Collard Lake Road waterline. The District is responsible for 25% of the actual cost.

- b. Resolution 2016-02 – Award Bid for the Emergency Collard Lake Road Waterline Improvement Project.

ACTION: Director Sievers made a motion to award the bid to Knife Rivers as contractor for the Collard Lake Road Waterline Improvement Project. Director Gesik seconded the motion. Directors Gesik, Hursh, Rohner and Sievers all voted aye. There were no nay votes.

- c. Resolution 2016-03 – Accepting the IFA Contract to be used for the Collard Lake Road Waterline.

ACTION: Director Hursh made a motion to accept the IFA contract to be used for the Collard Lake Road project. Director Sievers seconded the motion. Directors Gesik, Hursh, Rohner and Sievers all voted aye. There were no nay votes.

- d. CLOSE PUBLIC HEARING – Resolution 2016-01 – Approval of FY 2015-16 Supplemental Budget.

ACTION: Director Gesik made a motion to accept Resolution 2016-01 which covers approval of the FY 2015-16 Supplemental Budget. Director Hursh seconded the motion. Directors Gesik, Hursh, Rohner and Sievers all voted aye. There were no nay votes.

10. EXECUTIVE SESSION – ORS 192.660(2)(h)

The audience was excused for the Executive session at 4:55 pm. The Board discussed legal counsel from the District’s attorney.

The Executive Session was closed and the General Meeting was opened to the public at 5:20 pm.

ITEMS NOT ON AGENDA

President Rohner asked that the Public Comment sign-up sheet list the rules that are on the bottom of the agenda that directs public comment.

12. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

John Murphey’s report on insurance for infrastructure (pipes and meters) and the definition of flood.

13. ADJOURNMENT

The meeting was adjourned at 5:32 pm.

President Wendy Rohner

Director Jim Sievers

Vice President Bob Hursh

Director Chuck Gesik
