

Heceta Water People's Utility District
87845 Hwy 101
Florence, Or 97439
August 18, 2015
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting to order at 4:06 pm on August 18, 2015.

2. ROLL CALL

Directors Chuck Gesik, Bob Hursh, Wendy Rohner, Jim Sievers and Debby Todd; GM Carl Neville, Secretary of Record Mike Buckwald, and Vickie Kennedy

3. PUBLIC COMMENT

There was no public comment.

4. APPROVAL OF MINUTES

ACTION: Director Todd made a motion to accept the minutes of the HWPUD Board of Directors' meeting held on July 21, 2015 as presented. Director Sievers seconded the motion. Directors Gesik, Hursh, Rohner, Sievers and Todd voted aye. There were no nay votes.

5. PRESIDENT'S REPORT

There was no report.

6. FINANCIAL REPORT – Mike Buckwald

During the first month of the fiscal year, everything looks great. Director Hursh asked why there were so many voids. Mr. Buckwald explained the necessity of transferring funds and trying to get the right funds in the right account.

ACTION: Director Gesik made a motion to accept the financial report as presented. Director Sievers seconded the motion. Directors Gesik, Hursh, Rohner, Sievers and Todd voted aye. There were no nay votes.

7. STAFF REPORT – Carl Neville

Mr. Neville shared some photos taken on site of a capital improvement project. He gave an update on the status of the projects. There were six new meters put in, in July. A few of them needed the staff to bore under the road. More new meters have been purchased, and the staff is getting them in the ground. Director Todd asked about the lake level. Mr. Neville said that the lake is not in danger of being too low at this time.

8. UNFINISHED BUSINESS

- a. **Workers' Comp** – GM Neville shared email exchanges between Mr. Sponsler (attorney) and Vickie concerning Resolution 2014-06/Workers' Comp issue. Director Todd asked for permission to ask Mr. Sponsler specific questions about the liability issue through the General Manager.
- b. **Resolution 2015-03** - This resolution needed to be signed – it was voted on at the July 21, 2015 Board meeting.

9. NEW BUSINESS

a. Water Curtailment Ordinance 2015-02 – The Water Management and Conservation Plan requires that HWPUD has a Curtailment Plan. Lisa Jaramillo, with OWRD, suggested that the District make it an ordinance that would provide some legal power if the District did have to curtail water service. This ordinance was based on information in the WMCP. After a brief review, Director Todd asked for permission to read over it to check for sufficiency. This will not constitute the first reading.

10. ITEMS NOT ON AGENDA

a. GM Neville reported on SVFD board meeting in which the Fire Chief was fired. His feeling is that had the board followed proper procedures for special districts, there would not have been the drama caused by this event. GM Neville wants to make sure that HWPUD board is well trained and well aware of policy and procedure governing the District and the Board. More training will be available in the future.

b. President Rohner brought up the issue of having tablets available for Board members to conduct District business.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

- a. Tablets for Board and Policy
- b. Water Curtailment Ordinance 2015-02
- c. Attorney issue

12. ADJOURNMENT

The meeting was adjourned at 5:06 pm.