

Heceta Water People's Utility District  
87845 Hwy 101  
Florence, OR 97439  
April 21, 2015  
BOARD OF DIRECTORS' MEETING

**1. CALL TO ORDER**

President Rohner called the Board of Directors' meeting of the HWPUD to order on April 21, 2015 at 4:11 pm.

**2. ROLL CALL**

Present: Directors Chuck Gesik, Bob Hursh, Wendy Rohner; Secretary of Record Mike Buckwald, General Manager Carl Neville, Vickie Kennedy; in the audience were Shauna Boyd, Tim Boyd, Larry Friberg, Anne Malachek, and Mary Lehr. Directors Jim Sievers and Debby Todd were absent

**3. PUBLIC COMMENT**

Shauna Boyd updated the Board about the "Protect the Aquifer" committee. She asked the Board to write another letter to the Charnocks. Anne Malachek expressed support for any efforts to protect the aquifer. Mary Lehr expressed concern that our water plant be protected and encouraged everyone to write to our legislators.

**4. APPROVAL OF MINUTES**

The minutes of the Heceta Water People's Utility District's Board of Directors' meeting held on March 17, 2015 were presented.

**ACTION:** As there isn't a quorum of those who attended the last meeting, approval of the March 17 minutes will be taken care of at the May meeting.

**5. PRESIDENT'S REPORT**

President Rohner has been receiving emails about the legislation issues concerning the watershed.

**6. FINANCIAL REPORT – Mike Buckwald**

Things are going quite well. The budget is being prepared. President Rohner asked whether we were on target for our revenue projection from our 2014-15 budget.

**ACTION:** Director Hursh made a motion to accept the financial report. Director Gesik seconded the motion. Directors Gesik, Hursh, and Rohner all voted aye. There were no nay votes. The motion carried.

**7. STAFF REPORT – Carl Neville**

GM Neville shared information about Central Lincoln's work along our water line. There was some discussion about the WLEOG's meeting concerning emergency response plan.

## **8. UNFINISHED BUSINESS**

- a. CIP – April 29 is the date of the preconstruction meeting with the engineers, IFA representative and the contractor. There needs to be a written resolution that allows GM Neville to sign contracts for HWPUD after board approval. President Rohner read the resolution.

**ACTION:** Director Hursh made motion to pass Resolution 2015-01 allowing the general manager to sign board approved contracts for HWPUD. Director Gesik seconded the motion. Directors Gesik, Hursh and Rohner all voted aye. There were no nay votes. The motion carried.

Materials for the projects will be stored here on site.

- b. Open House – will be held here on June 26.
- c. Budget Committee Meeting Schedule – was presented.

## **9. NEW BUSINESS**

- a. COLA – GM Neville presented a proposed wage increase reflecting the 2015 2.4% COLA. Because there were only three board members present, this issue was postponed until the May Board meeting. A copy of this proposal should be emailed to the two absent directors.
- b. Rate scale – GM Neville proposed a 2.5% increase in the base rate. This is for the Board to consider and it will come up for a vote by the Directors at the next meeting. GM Neville will then present reasons to justify the rate scale
- c. Insurance – SDIS insurance is changing from Pacific Source to a SDIS self-insured program through Regence, which will be less expensive for at least the first year.
- d. Appointment of new budget committee member – There is a vacancy on the HWPUD Budget Committee.

**ACTION:** Director Hursh made a motion to appoint Larry Friberg to the Budget Committee in Position 2. Director Gesik seconded the motion. Directors Gesik, Hursh and Rohner all voted aye. There were no nay votes. The motion carried.

## **10. ITEMS NOT ON AGENDA**

Letter to the Charnocks – the Board directed GM Neville to draft a letter that President Rohner could sign that maintains an open relationship with the Charnocks.

## **11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS**

Media point of contact

## **12. ADJOURNMENT**

The meeting was adjourned at 5:38 pm.

