

Heceta Water People's Utility District
87845 Hwy 101
Florence, OR 97439
Minutes of
January 20, 2015
Board of Directors' Meeting

1. CALL TO ORDER

President Bob Hursh called the meeting of the HWPUD to order on January 20, 2015 at 4:06 pm.

2. ROLL CALL

PRESENT: Directors Chuck Gesik, Bob Hursh, Wendy Rohner, Jim Sievers, Debby Todd; General Manager Carl Neville, Attorney Tom Sponsler, Jeremy Moore and Vickie Kennedy. Secretary of Record Mike Buckwald was absent.

3. NEW BOARD BUSINESS

a. Swearing in of Four Elected Directors – Attorney Tom Sponsler conducted the swearing in of four elected directors – Chuck Gesik, Bob Hursh, Jim Sievers and Debby Todd.

b. Appointment of Director for Subdivision Three – Director Todd nominated Wendy Rohner to fill the position of Director for Subdivision Three. Director Hursh seconded the motion. Directors Gesik, Hursh, Sievers, and Todd all voted aye. There were no nay votes. The motion carried. Attorney Sponsler then conducted the swearing in of Wendy Rohner.

c. Election of Officers – Director Hursh nominated Director Wendy Rohner as President of the Board. Director Todd seconded the motion. Directors Gesik, Hursh, Rohner, Sievers and Todd all voted aye. There were no nay votes. The motion carried. Director Sievers nominated Bob Hursh as Vice President of the Board. Chuck Gesik seconded the motion. Directors Gesik, Hursh, Rohner, Sievers and Todd all voted aye. There were no nay votes. The motion carried. Director Gesik nominated Debby Todd as Secretary/Treasurer of the Board. Director Hursh seconded the motion. Directors Gesik, Hursh, Rohner, Sievers and Todd all voted aye. There were no nay votes. The motion carried.

d. Terms – As this is the start of the new Board of Directors, and as there is a need to have alternating terms of office, there was a drawing to determine which three directors will serve for four years. The other seats will serve for two years. As Subdivision 3 is an appointed seat, that director is legally limited to a two year term. After the draw, directors for Subdivisions 1, 2 and 5 will serve for four years and directors for Subdivisions 3 and 4 will serve for two years. After this cycle, all directors will be elected for four years.

e. Duties, Responsibilities and Liabilities of Office – Attorney Sponsler discussed the duties, responsibilities and liabilities of office as stated in Resolution 2014-13, HWPUD Rules and ORS 261.

f. Open Questions for Attorney – Clarification of liability and authority of individuals on the Board. Mr. Sponsler also clarified the reason that HWD is still 'in business' as a tax collector for HWPUD. Each board member was given a book with copies of rules and regulations for Directors to be aware of.

4. APPROVAL OF MINUTES

The minutes of the Heceta Water People's Utility District's Board of Directors' meeting held on December 16, 2014 were presented. There was a typographical error corrected.

ACTION: Director Hursh made a motion to accept the minutes as corrected. Director Todd seconded the motion. Directors Gesik, Hursh, Rohner, Sievers, and Todd all voted aye. There were no nay votes. The motion carried.

5. PUBLIC COMMENT

Director Hursh again thanked the staff for the great holiday party.

6. FINANCIAL REPORT – Mike Buckwald

Mr. Buckwald was absent. His written report stated that everything is in order. There is a new checking account opened to cover expenses for capital improvement projects.

ACTION: Director Hursh made a motion to accept the financial report as presented. Director Sievers seconded the motion. Directors Gesik, Hursh, Rohner, Sievers, and Todd all voted aye. There were no nay votes. The motion was carried.

7. STAFF REPORT – Carl Neville

Emergency necessitated dealing with Chapman Road issue.

Three permits for the completion of the treatment plant (dated 2004) are being resolved.

8. UNFINISHED BUSINESS

a. SDAO Contribution Request Letter – SDAO is involved in some litigation concerning annexation issues. They have asked for financial help from member organization to pay legal fees. As this is related to issues that our district has been involved with in the past.

ACTION: Director Hursh made a motion to allocate up to \$1,000 to SDAO for legal fees. Director Gesik seconded the motion. Directors Gesik, Hursh, Rohner, Sievers, and Todd all voted aye. There were no nay votes. The motion was carried.

b. Conservation Easement Committee – Director Todd explained the idea behind this committee in protecting the watershed. There was a discussion about dissolving the Conservation Easement Committee.

ACTION: Under recommendation of the staff, Director Hursh made a motion to dissolve the Conservation Easement committee. Director Gesik seconded the motion. Directors Gesik, Hursh, Rohner, Sievers, and Todd all voted aye. There were no nay votes. The motion carried. General Manager Neville was directed to contact interested rate payers who had attended the meeting where that committee was formed to inform them of the decision that was made this evening, and invite interested parties to participate on the Drinking Water Protection Plan committee.

c. Verizon Tower – There was discussion about a tower erected on District property. General Manager Neville is still receiving information from Verizon.

9. NEW BUSINESS

a. Martin Road Culvert – General Manager Neville explained the issues involving a mainline and a culvert on Martin Road. He has been talking to Norm Wells and Aaron Speakman, the engineer. He will have more information within the month.

10. ITEMS NOT ON AGENDA

Budget committee meeting will be changed from February 10, 2015 to February 17, 2015.

11. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

12. ADJOURNMENT

The meeting was adjourned at 6:15 pm