

Heceta Water People's Utility District
87845 Hwy 101
Florence, OR 97439
Minutes of
April 15, 2014
Board of Directors' Meeting

1. CALL TO ORDER

President Bob Hursh called the meeting of the HWPUD to order on April 15, 2014 at 4:00 pm.

2. ROLL CALL

PRESENT: Directors Bob Hursh, Wendy Rohner, Jim Sievers, Debby Todd; General Manager Carl Neville, Cindy Estes and Vickie Kennedy. Chuck Gesik was excused.

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES

The minutes of the Heceta Water People's Utility District's Board of Directors' meeting held on February 18, 2014 were presented. (Note: there was no board meeting held in March due to illness.)

ACTION: Director Sievers made a motion to accept the minutes as presented. Director Rohner seconded the motion. Directors Hursh, Rohner, Sievers and Todd all voted aye. There were no nay votes. The motion was carried.

5. PRESIDENT'S REPORT

There was no President's report.

6. FINANCIAL REPORT

There was no financial report.

7. STAFF REPORT

Carl talked about the painting of the tanks. He also reported on his visit with the red wood tank specialist. The specialist told Carl that something needs to be done as soon as possible. He feels that he could repair the tank sufficiently enough to last 20 years. His ball park estimate is under \$4,000. He would also be willing to fix the roof. Carl was directed to follow through with this firm. The Board also discussed Project 3 – things are still moving very slowly.

8. HWD-HWPUD TRANSITION

Vickie gave the Board an updated timeline. There was discussion about the Order and Proclamation information sent to DOR, Lane Assessor, State of Oregon – Archives and Lane County Clerk.

9. UNFINISHED BUSINESS

a. Approve sub-districting proposal by Ordinance 2014-01 – President Hursh read the Ordinance and the Board had a chance to discuss and approve the proposal. The Board will adopt the Ordinance at the May 20, 2014 Board of Director's meeting.

10. NEW BUSINESS

a. Appointment of General Manager for PUD (ORS 261.445) – After discussion of Carl's pay scale, it was determined that HWD need to fix Carl's current wages.

ACTION: President Hursh voiced Resolution 2014-04 to appoint Carl Neville as the General Manager of the Heceta Water People's Utility District. Director Todd seconded the motion. Directors Hursh, Rohner, Sievers and Todd all voted aye. There were no nay votes. The motion was carried.

11. ITEMS NOT ON AGENDA

A Budget Officer needs to be appointed for the PUD.

ACTION: Director Todd made a motion to appoint Carl Neville as the budget officer. Director Sievers seconded the motion. Directors Hursh, Rohner, Sievers and Todd all voted aye. There were no nay votes. The motion was carried.

12. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

Set pay rate for the General Manager.

13. ADJOURNMENT

The meeting was adjourned 4:50 pm