

Heceta Water People's Utility District
87845 Hwy 101
Florence, Or 97439
January 19, 2016
Board of Directors' Meeting

1. CALL TO ORDER

President Rohner called the meeting of the Board of Directors of the Heceta Water People's Utility District to order at 4:04pm.

2. ROLL CALL

Directors Chuck Gesik, Bob Hursh, Wendy Rohner, Jim Sievers, and Debby Todd; GM Carl Neville, Secretary of Record Mike Buckwald; Water Operators Jeremy Moore, Cameron Ward and Matt Hiatt; Insurance agent John Murphey; Engineer Aaron Speakman; and Vickie Kennedy. There were five visitors in the audience.

3. PUBLIC COMMENT

There was no Public Comment.

4. John Murphey presented insurance information on Earth Movement Endorsement and Flood Endorsement. The Board asked John to clarify the definition of 'flood'.

5. APPROVAL OF MINUTES

ACTION: Director Gesik made a motion to accept the minutes of the HWPUD Board of Directors Meeting of November 17, 2015 as corrected. Director Sievers seconded the motion. Directors Gesik, Hursh, Rohner, Sievers and Todd voted aye. There were no nay votes.

ACTION: Director Sievers made a motion to accept the minutes of the HWPUD Board of Directors Emergency Meeting of December 23, 2015 as presented. Director Todd seconded the motion. Directors Gesik, Hursh, Rohner, Sievers and Todd voted aye. There were no nay votes.

6. PRESIDENT'S REPORT

After looking at the Personnel Policy in December, President Rohner was reminded that the directors are not to be involved with personnel issues, until they are presented to the Board. She also commented that she has directed GM Neville to make sure that minutes are placed in the operators' mailboxes for their information and input.

7. FINANCIAL REPORT – Mike Buckwald

Mr. Buckwald reported that all is going well. The audit is being worked on. A semi-annual review of the Budget will be made after a supplemental budget is made.

ACTION: Director Sievers made a motion to accept the financial report as presented. Director Hursh seconded the motion. Directors Gesik, Hursh, Rohner, Sievers and Todd voted aye. There were no nay votes.

8. STAFF REPORT – Carl Neville

GM Neville added information about FEMA meeting and their limited options for the District in the relocation of the water line to Mercer Lake Reservoir. Due to this limited nature of FEMA, and that the County Sheriff does not feel that this situation is an emergency, HWPUD will continue to move forward on current plans.

9. UNFINISHED BUSINESS

- a. Curtailment Plan – postponed. Due to new main line emergency, the Curtailment Plan is on hold.
- b. Collard Lake Road Mainline – Aaron Speakman. IFA has agreed to forgive one-half of a loan up to \$500,000. The current estimate is \$1.3 million. The County is requiring gravel backfill. Our attorney and IFA have requested that we put this project out to bid – no need to advertise. There are three capable companies that are being sent the bid packets. Curtailment is working at this time – customers have ‘saved’ 38% water in December/January. Aaron anticipates that this project will be done by mid-March. He showed a map that showed why the project is larger than what the Board heard at the December 23, 2015 meeting.

10. NEW BUSINESS

- a. Thanking the SVFD – President Rohner was impressed by the fire department’s willingness to jump on board to help with carrying potable water up to the Mercer Lake Reservoir.
- b. Insurance – John Murphey (see item 4 above)

11. ITEMS NOT ON AGENDA

President Rohner will not be in attendance at the February meeting, but may be able to participate in a conference call. Vickie presented the city’s new Franchise Fee IGA – Board asked that a copy of the agreement be emailed to them for further study.

12. AGENDA SUGGESTIONS FOR FUTURE MEETINGS

John Murphey’s report on the definition of Flood and the quote for insuring underground water lines.

Curtailment Plan

City of Florence’s IGA – Franchise Fee

13. ADJOURNMENT

The meeting was adjourned at 5:13 pm.